



Clerk to the Council: Bridget Tighe

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Members of the Council are hereby summoned to attend a meeting of the Public Realm Committee to be held in the Small Meeting Room (upstairs), Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Monday 8th April 2024 at 6.30pm

AGENDA

- 1) **Apologies for Absence** - To receive and approve any apologies for absence.
- 2) **To receive members declarations of interest on items that appear on the agenda.**
- 3) **Minutes** - Minutes of the previous public realm committee meeting held on Monday 5th February 2024 to be approved and signed by the Chair
- 4) **Public Participation** – There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted.
- 5) **General items:**
 - a) Updated Terms of Reference. For discussion and agreement. See attached.
 - b) Chain link fence on new build at footpath Wignall Street / School Lane. Parish Council to remove when works completed. Update Cllr Thurlow
 - c) Grass cutting – discussions with Tendring District Council. Update Cllr Guglielmi
 - d) New roundabout Wignall Street. Update Cllr C Guglielmi
 - e) New play area at Lawford Green. See attached.
 - f) Request for commemorative tree to be planted on Summers Park. See attached email.
 - g) Insuring streetlights. See briefing. For discussion and agreement.
 - h) Asset Register. For information.
- 6) **Current projects:**
 - a) Streetlights
 - Solar light on Riverview – update from Cllr Thurlow.
 - Purchase of solar lights for Mill Hill. Update Cllrs Thurlow and Barrett
 - b) Cableway on Summers Park. Update. See attached email.
 - c) D-Day 80 Commemoration. Update.
 - d) Memorial bench on Cavendish Drive. Update Cllr Thurlow.
 - e) Widening pathway on Riverview. Update Cllr Thurlow.
 - f) Resurfacing Lawford Green play area. See quotes for discussion and agreement.
 - g) End of day traffic on Lawford Green. Update Cllr C Guglielmi
- 7) **Matters for Future Discussion.**
- 8) **Items for information.**

Signature: (Parish Clerk)

B. Tighe

Date: 3 April 2024