

Lawford Parish Council



You are hereby summoned to attend a meeting of the **Public Realm Committee** to be held in the **Small Meeting Room, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG** on **Monday 1 August 2022 at 6.30pm**

Clerk to the Council: Bridget Tighe

AGENDA

1. **Apologies for Absence:**

2. **Minutes:**

To approve minutes of the **Public Realm** meeting held **6 June 2022**

3. **Action Points from the meeting 6 Jun 2022:**

A review of Council's Byelaws. Cllr Thurlow to update the Clerk on the submission and update the Council when he receives a response from the Department of Levelling Up, Housing and Communities	Both ongoing
Clerk to claim back monies from Essex County Council for treatment to Staghorn Sumac grass of £50.00 + VAT	Ongoing
Cllr Thurlow to contact John Glover regarding his new contract.	Complete
Area mapping project. Cllr Thurlow to send maps/plans to Cllr C Guglielmi	Ongoing
Cllr C Guglielmi to approach Rose Builders to print maps	Ongoing
Cllr C Guglielmi to speak to Leon Woodrow and Tom Opperman for their advice on new planting for hedge next to Little Pumpkins	Ongoing
Clerk to email Sarah Potter regarding signage for the Essex Way beyond Owl's Flight Dell going across Summers Park	Complete
Clerk to put Nicholas Percival costs for School Lane Registration on agenda for Full Council on 20 June 2022	Complete
Clerk to put FJG costs for School Lane Registration on agenda for Full Council on 20 June 2022	Complete
Parish Council to remove chain link fence when works complete to house building works on pathway from School Lane to playing field.	Ongoing
Clerk to contact Playquip and ask to proceed with works to wet pour area on Summers Park play area.	Complete

4. **Declarations of interest**

Councillors to declare any interest in agenda items.

5. **General items:**

- a) Council's Byelaws – Update from Cllr Thurlow
- b) Update on Mile marker project – Update Cllr C Guglielmi
- c) Annual Tree Inspection – Update from Cllr Thurlow
- d) Update on area mapping project – Update from Cllrs C Guglielmi and Thurlow
- e) Play area inspections. To review and agree any works – see attached
- f) Policy for requests for plaques. Draft to be circulated before the meeting.

- g) Bins across Lawford. See Cllr Thurlow's report attached.
- h) Items Committee may wish to raise, discuss, or take forward

6. School Lane:

- a) Items Committee may wish to raise, discuss, or take forward

7. Summers Park:

- a) Feedback from RSPB 'Wildlife Friendly Village' event – see attached invitation
- b) Pond Maintenance Plan – see attached
- c) Items Committee may wish to raise, discuss, or take forward

8. Riverview:

- a) Update on works to Riverview car park – Cllr Thurlow
- b) Items Committee may wish to raise, discuss, or take forward

9. Lawford Green:

- a) Agree hedge planting next to Little Pumpkins. Update Cllr C Guglielmi
- b) Request for disabled parking signage. See attached email and picture
- c) Items Committee may wish to raise, discuss, or take forward

The next **Public Realm Meeting** is scheduled for **Monday 3 October 2022**

Signature: (Clerk)

B Tighe

Date: 27 July 2022