

Lawford Parish Council



You are hereby summoned to attend a meeting of the **Public Realm Committee** to be held in the **Small Meeting Room, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG** on **Monday 6 June 2022** at 7pm.

Clerk to the Council: Bridget Tighe

AGENDA

1. **Apologies for Absence:**
2. **Minutes:**
To approve minutes of the **Public Realm** meeting held **4 April 2022**
3. **Action Points from the meeting 4 April 2022:**

Preparations for marking the Queen's Platinum Jubilee Community Celebrations. Updates from Cllr Barrett.	Complete
A review of Council's Byelaws. Cllr Thurlow to update the Clerk on the submission and update the Council when he receives a response from the Department of Levelling Up, Housing and Communities	Both ongoing
Clerk to claim back monies from Essex County Council for treatment to Staghorn Sumac grass of £50.00 + VAT	Ongoing
Clerk to put Mile Marker on the Public Realm agenda for 6.6.22	Complete
Cllr Thurlow to contact John Glover regarding his new contract.	Ongoing
The Clerk to contact John Glover and request that he start the Tree Inspections	Complete
Area mapping project. Cllr Thurlow to send maps/plans to Cllr C Guglielmi	Ongoing
Cllr C Guglielmi to approach Rose Builders to print maps	Ongoing
Clerk to source plaque for blossom tree	Ongoing
Clerk to send all paperwork to the solicitors for First Registration of School Lane	Complete
Clerk to send new agreement to S Aherne for confirmation	Complete
Clerk to action works to 24a School Lane at £150 + VAT	Complete
Reported damage to pathway between School Lane and playing field - Clerk to find out where and what damage had occurred and write to resident	Ongoing
Cllr C Guglielmi to speak to Shaun at English Rose Landscapes regarding getting the bins removed from the Summers Park play area	Ongoing
Clerk to change Beacon post from timber to steel	Complete
Clerk to arrange for hedge at Little Pumpkins to be cut back.	Complete
Cllr C Guglielmi to speak to Leon Woodrow and Tom Opperman for their advice on new planting for hedge next to Little Pumpkins	Ongoing

4. **Declarations of interest**

Councillors to declare any interest in agenda items.

5. **General items:**

- a) Council's Byelaws – Update from Cllr Thurlow
- b) Update on the Mile marker project
- c) Annual Tree Inspection – Update from Cllr Thurlow
- d) Update on area mapping project – Update from Cllrs C Guglielmi and Thurlow
- e) Agreement on location for planting for Cllr Payne's saplings – All
- f) To confirm Policy on Memorial Benches. – see attached draft policy
- g) Participation in the Salt Bag Partnership Scheme – see attached for agreement
- h) Items Committee may wish to raise, discuss, or take forward

6. **School Lane:**

- a) To agree costs from Nicolas Percival (£450.00 + VAT) for Playing field registration to Lawford Parish Council (see attached)
- b) Accept fees from Fenn Wright via FJG to create the plan for first registration - £400.00 + VAT plus disbursements (see attached)
- c) Update on memorial bench at School Lane for Pearson family – Cllr Thurlow
- d) Items Committee may wish to raise, discuss, or take forward

7. **Summers Park:**

- a) Update on two quotes to supply and fit gate to the pond/drainage overflow – [Cllr Thurlow]
- b) To agree a quote from Playquip Leisure for damage to the wet pour in the play area (see attached)
- c) Items Committee may wish to raise, discuss, or take forward

8. **Riverview:**

- a) Update on works to Riverview car park – Cllr Thurlow
- b) Items Committee may wish to raise, discuss, or take forward

9. **Lawford Green:**

- a) Agree hedge planting next to Little Pumpkins. Update Cllr C Guglielmi
- b) Items Committee may wish to raise, discuss, or take forward

The next **Public Realm Meeting** is scheduled for **Monday 1 August 2022**

Signature: (Clerk)

B Tighe

Date: 25 May 2022