

Lawford Parish Council



GRANT FUNDING POLICY

Under Section 137 of the Local Government Act 1972, Lawford Parish Council has the power to give grants to organisations for the direct benefit to all or part of its community. Each year the Secretary of State sets an amount per elector which in total must not be exceeded. For each financial year the Parish Council, mindful of their responsibility in the spending and management of public money, allocate a specific amount of money to be made available as grants to local organisations.

Grants will be awarded to benefit the community of Lawford by supporting organisations and projects which help to improve safety, recreation, education, community pride, sports, art and culture or improving the long term wellbeing of residents.

Grant applications are determined by the Finance Committee, who meets the **first Monday of July to determine the allocation of Grants for the year**. These then go to Full Council (third Monday of the month) for approval. **Applications should be submitted by third Monday of June.** *Applications submitted after this date will be held over to the following year.*

The following grant criterion applies:

1. Grants must demonstrate how Lawford residents will benefit.
2. Grants cannot be awarded to commercial enterprises which aim to generate a profit or to individuals. *(It may be possible for council to help an organisation to which the individual belongs, thus releasing funds for the organisation to help individuals).*
3. Grants will only be awarded for forthcoming or ongoing projects – not retrospectively.
4. The Parish Council may ask applicants to give a presentation to the Council in support of their application.
5. The Parish Council may request Evidence of the applicant's efforts to raise their own funding.
6. The Parish Council may require recipients of Grants to provide a written report of how the grant money has been used. It may take the form of an annual report or set

of accounts that clearly identify the spending. If the Parish Council is not satisfied with the arrangements, they reserve the right to request a full refund of the monies awarded.

7. Written approval of the Council must be sought for a change in the use of grant monies.

If the above criterion can be met applications must be made in writing – **by letter** to *Council Offices, Ogilvie Hall, Wignall Street, Lawford, Essex, CO11 2JG* or **email** to lawfordpc@btconnect.com

Adopted: Full Council meeting of 17 September 2018, Minute ref: 51/1819 g)

Review date: May 2019