

Lawford Parish Council



Council Offices: Ogilvie Hall, Wignall Street, Lawford, Essex CO11 2JG

Planning Committee Terms of Reference

1. The Committee will comprise of 5 Councillors
2. The quorum of the Committee shall be 3 Members
3. The Committee has delegated powers to agree responses to planning applications on behalf of the whole Parish Council.
4. The Committee meets on the first Monday of each month if there are planning applications to consider
5. The Committee shall undertake the following role and function:
 - a) To elect a Chairman
 - b) To elect a Vice Chairman
 - c) To agree minutes
 - d) To view all applications made to Tendring District Council that relate to the parish of Lawford
 - e) To upload approved comments to the planning portal at Tendring District Council or under certain circumstances to email comments directly to a member of the Planning department.
 - f) Ensure a public meeting is held where required when plans for major developments (Housing estates, Superstores, Industrial sites) are received, and that discussion is held in full Council.

Updated and approved at the Full Council Meeting of 20 May 2019 Agenda ref: 7/1920/1)