



Lawford Parish Council

Minutes of the Lawford Parish Council Meeting held via Zoom on Monday 21 September 2020 at 7.15pm.

Members of the public were welcome to attend, and links were emailed to those requesting to attend. Requests had to be received by 11am on the morning of the meeting.

Clerk to Council: Mrs Peachey

Please remember Parish Council meetings are held in open session and are recorded. Comments made by councillors and the public may be reported in the media.

Present:

Councillors Adcock-Jones (Chair), C Guglielmi (Host), Payne, Pretty, Kinsmore, Thurlow, V Guglielmi, Miles, Barrett and Newman-Wright
 District Councillor Coley (Left the meeting at 7.48pm)
 Clerk: Mrs Peachey (Co-Host)

Also in attendance

0 Members of the press
 1 Member of the public

Apologies:

Cllr Woods

131/2020 Minutes of the Previous Meetings:

The minutes of the Council meeting held on **17 August 2020** were approved.

Proposed: Cllr C Guglielmi **Seconded:** Cllr Miles **Agreed**
Clerk will deliver minutes to Chair for signing

132/2020 Actions from the previous meeting:

Clerk to post cheques	Completed
PACE spoke again about the use of pesticides. Council agreed to investigate further and suggested it be placed on the Public Realm Agenda in October	On Agenda for October Public Realm
Removal of the see-saw at School Lane identified as dangerous	Completed
Ask Rose Builders if they know who is parking at the Lawford Green Car Park? If not authorised the gate should be locked.	Completed

133/2020 Declarations of Interest:

Cllr Thurlow is in receipt of a BT Pension
 Cllrs Pretty, C & V Guglielmi have employed Mr Bruce to carry out work.

134/2020 Operation Quasar

Simon Tattersall PS 42003030 joined the meeting after item 135/2020 to give an update on Operation Quasar; 80hrs have been worked over the Summer months using £2,200.00 of the £5,000.00 budget
 The time has been split 50/50 between foot patrols and speed management.

A breakdown has been circulated to councillors and will be published on council's website. Whilst on patrol officers have spent time interacting with residents, and feedback has been very favourable. Residents want to see police 'on the beat'.

Cllr C Guglielmi said the operation had been a great success with excellent feedback from residents. He asked if there were any plans to 'roll out' to other parishes. (Brightlingsea are currently involved and Wivenhoe have shown interest) the concern being they would be a victim of their own success and not have the capacity to cover the areas. PS Tattersall assured the meeting there would always be capacity. Officers enjoy being back 'on the beat' and meeting the public are paid overtime to take part.

Going forward into Autumn and Winter PS Tattersall suggested attention switch to weekend patrols, evening patrols and half term.

Proposed: Cllr C Guglielmi **Seconded:** Cllr V Guglielmi **Agreed**

PS Tattersall told the meeting that he will be starting a new role in nine days' time and PS Aaron Herd will take on the role with Operation Quasar.

Council extended thanks to PS Tattersall for working with them to set up Operation Quasar in Lawford, and for the help he has provided to the Clerk in determining a way forward when issues have arisen.

135/2020 Public Voice:

(Members of the Public are allowed 3 minutes each to speak)

A member of PACE spoke about the desire for a plastic free community and that it is approaching Manningtree, Mistley and Lawford requesting they pass a resolution to support PACE in their journey to becoming plastic free. The resolution to state council will lead by example and remove single use plastic items from its premises and operations, the council will encourage plastic free initiatives in the area promoting the campaign and supporting the events and the council will name a member to sit on the plastic free steering group which will meet twice per year.

Cllr V Guglielmi asked if schools were being approached, given the amount of plastic waste she picks up that is strewn around at, and in the vicinity of Schools.

Cllr Pretty suggested Supermarkets be approached to stop their unnecessary use of plastics

Cllr Barrett asked if plastic is the evil or is it the way we fail to dispose of it

District councillor Coley chairs the Climate Change Working Party and learning of this initiative looked to see what local authorities had signed up to it. It was discovered the nearest was in Suffolk (PACE representative advised authorities in Feering, Ipswich and one in Felixstowe had signed up). The District Council declared it would go plastic free by the end of this year, however this is not going to be possible as the Pandemic has meant a huge amount of single use safety equipment has had to be purchased. Whilst the initiative has his full support it is particularly difficult at this time to pursue the ambition. Cllr Coley suggested a target for PACE would be disposable nappies, which never biodegrade.

Cllr Kinsmore asked if TDC has plans to expand what can be recycled. Cllr Coley advised the meeting the District council collect waste and the County council dispose of waste. TDC only collect what can be recycled and ethically disposed of. The way forward is to stop producing items that cannot be recycled – items such as Tetra Paks. PACE also advised a single use plastic bag may be used for 15minutes but will take 300-400years to decompose.

Cllr Adcock-Jones suggested this be looked at in more detail at Public Realm. The representative from PACE will email information to the Clerk.

136/220 Reports have been circulated as they became available and published on council's Website:

- a) The District Councillor
- b) The County Councillor
- c) Crime report

Ref item b) Cllr Pretty asked if there would be a scheme to submit defective pavements for repair, just as there had been for road defects. Cllr C Guglielmi advised this is likely to be the next scheme.

137/2020 Administration Committee: (Minutes circulated to council)

- a) Approval of spend to purchase Bench and Plaque in commemoration of Mr Brian Rolfe M.B.E's 35years service to Council. It is proposed the bench and plaque be installed as soon as possible but the reception be delayed until next Spring, when it is hoped the Pandemic will be at an end. Mrs Rolfe has confirmed she is happy with this suggestion. **Proposed:** Cllr Pretty **Seconded:** Cllr V Guglielmi **Agree**
Action

Cllr C Guglielmi suggested a presentation to Mrs Rolfe with 3 or 4 councillors present would be appropriate (depending on the Covid rules at the time)

- b) Valuation of council's Assets for insurance purposes –
Note: *The Administration Committee were unable to hold a remote meeting with Ross Bullard from Came & Co prior to the Full Council meeting as Mr Bullard was unwell. This item will be moved to October's meeting* **Action - Clerk**

- c) Approval of revised Byelaws. Amendments;
i. To expand the definition of areas
ii. Consent to use areas given in writing
Proposed: Cllr C Guglielmi **Seconded:** Cllr Miles **Agreed**

- d) New 2year BT contract agreed at £39.95 monthly. Current contract £37.20
Proposed: Cllr Adcock Jones **Seconded:** Cllr Newman Wright **Agreed**

- e) **Councils expenditure:**
Note: cheques will be signed as in previous months (*checked and signed by three councillors in isolation*)
i. A list of expenditure was circulated
ii. In line with audit guidelines (*approved at Full council August 2018*) the first councillor invoices and cheques are delivered to will to verify **invoices** and the **prepared cheques agree, confirmed by initialling Expenditure spreadsheet, cheques, and invoices with green ink.**
Proposed: Cllr Pretty **Seconded:** Cllr V Guglielmi **Agreed**

138/2020 Planning: (Minutes of the meeting held 7/09/20 circulated)

- a) **Applications**
i. 20/01064/FUL, Mr K Sage, 112 Long Road, Lawford, CO11 2HS
Proposed two storey side and single storey rear extensions. **No objection**
ii. 20//00768/FUL, Crossways, Wignall Street, Lawford
Erection of 2 x 3bedroom semi-detached dwellings including new access. (amended plans)
The entrance/exit is near a blind ben and very dangerous. Object
Ref; items i and ii above **Proposed:** Cllr Payne **Seconded:** Cllr V Guglielmi **Agreed**

- b) **For Information**
20/01117/COUNOT, 89 Hungerdown Lane, Lawford
Conversion of 2 agricultural buildings into two dwellings

c) **Determinations**

20/00880/FUL Approval - Full 02.09.2020 Delegated Decision	Mr and Mrs Scott	Erection of a single storey and double storey side and rear extension.	18 Cedar Crescent Lawford CO11 2BS
20/00809/FUL Approval - Full 08.09.2020 Delegated Decision	Mr and Mrs Carlier	Proposed loft conversion with front and rear dormers and part conversion of the existing garage.	15 Dixon Close Lawford CO11 2HA

139/2020 Public Realm:

- a) Discussed – action council will take in relation to overgrown hedging/overhanging Trees
 - i. Issuing letters to residents whose hedging or trees overhang/obstruct public areas, advising if not cut back council will arrange their cutting and pass the cost to the resident.
 - ii. What action to take and cost of that action, if residents refuse to pay costs passed on to them.

Council agreed a letter requesting the offending hedges or trees be cut will be sent. If no action is taken within a month a second letter will be issued advising if not cut within 2 weeks council will arrange for it to be cut and pass the cost to the resident. If the invoice is not paid council will take legal action to recover the costs. Cllr Adcock-Jones will draft the letters.

Proposed: Cllr Pretty **Seconded:** Cllr Barrett **Agreed**

- b) Suggestion from Cllr Pretty that additional signage be placed at the Summers Park Play area after encountering teenagers in there. *Cllr Pretty will provide suggested wording to the Clerk*

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Pretty **Agreed**

- c) Quotes received to install Defibrillator
 - i. Adam Dorwent - CJ Electrical £451.13 (visited site advised will should be a separate fuse box and feed to come from kitchen not Gents toilet)
 - ii. Mark Poppleton – Dalmag £300-£350 + vat (estimated)
 - iii. Nigel Bruce – £315.00 (inclusive of vat)

Council agreed Mr Bruce should be appointed to install the Defibrillator

Proposed: Cllr Miles **Seconded:** Cllr Kinsmore **Agreed**
Cllrs Pretty and C & V Guglielmi abstained

For information: when council’s cheque is received the Defibrillator will be ordered and is estimated to take between 4 and 6 weeks to arrive.

140/2020 Other Meetings Attended by Councillors

- a) Cllr Pretty attended the Ogilvie Hall committee Meeting – the hall will be opening to a few small groups
- b) Cllr Newman Wright advised there is a meeting of the TDALC and asked council if there were any issues it would like raised. None were mentioned.

The meeting ended at 20.15pm

The next Full Council Meeting is scheduled for **Monday 19 October 2020** – details will be confirmed on Council’s Website.

Signature (Chairman):**Date:**