

Lawford Parish Council



Minutes of the Lawford Parish Council Meeting held in the Main Halls at The Venture Centre Lawford on Monday 19 July 2021 at 7.00pm.

The centre's Covid guidelines were observed.

Clerk to the Council: Mrs Peachey

Please remember Parish Council meetings are held in open session and are recorded. Comments made by councillors and the public may be reported in the media.

Present:

Councillors V Guglielmi (Chair), Woods, Pretty, Kinsmore, Thurlow, C Guglielmi, Miles, Barrett, Payne, Chester and Newman Wright.

District Councillor Coley

Clerk: Mrs Peachey

Representative from Manningtree Museum and Local History Group

27/2021 Apologies for Absence

None

28/2021 Minutes of the Previous Meeting:

To approve the minutes of the Council meeting held on **17 June 2021**.

Proposed: Cllr C Guglielmi **Seconded:** Cllr Woods **Agreed**

29/2021 Actions from the previous meeting:

Clerk to post cheques	Completed
Post to Planning Portal Planning Application comments	Completed
Addendum to existing Club Lease without Legal intervention – to contact Football Club	Completed
Advise Landscape Services Council approved their quote to return Tennis Courts to grass	Completed
Cllrs C Guglielmi/Miles and Chester will contact the contractor to obtain a quote for laying hard standing behind school.	Quote awaited 8.5k
Cllr C Guglielmi offered to draft a document regarding allocation of Highways responsibilities and circulate.	Awaited

30/2021 Declarations of Interest:

- Cllr Miles – Planning Applications 21/00942/ADV and 21/00957/FUL, Cllr Miles's children attend the club
- Cllrs C & V Guglielmi – 21/00650/OUT

31/2021 Public Voice:

No members of the public were present

32/2021 Manningtree Museum and Local History Group - update regarding the Lawford Milestone (59 Long Road) and a new cast Iron Capping

Led by Mr Horlock the Museum are further along with casting a new Mile Plate for the stone being relocated on Mistley High Street. This is being assisted by a generous donation by EDME towards the cost.

The one pattern being constructed can be used for other posts, with just labour and costs for the different lettering used (approximately £100) plus the cost of the casting (£360), painting and setting in the ground.

The proposal is to cast one to go with the stone still in place in Long Road, on the grassed area next to Meadway (from no's 10 to 1). It is not yet clear how much of the stone remains, but the new casting is designed to fit with it. Request:

- a) Council agrees with the casting and installation of the Long Road mile post.
- b) To assist with the cost by a donation of (£300.00 + vat) £360.00 to Manningtree Museum.

Action Clerk - Take to Administration Committee

Mr Gooding asked if it was known who owns the land where the milestone is sited. Cllr C Guglielmi believed it was ECC but will make enquiries

Action – Cllr C Guglielmi

33/2021 District, County Councillors and Crime Reports and Update

Reports were circulated as they become available and where possible published on council's Website

- a) The District Councillor's report
- b) The County Councillor's report and update on highways and other issues related to LPC
 - i. Emails received from a gentleman on Leftleys Estate regarding vehicle parking. Cllr Guglielmi will arrange a site visit with NEPP to discuss Yellow Lines. A consultation was also suggested but no decision arrived at.
 - ii. Pedestrian Crossing on Colchester Road – previous attempts to gain a crossing have not succeeded. The Headmistress believes that unless it is a light-controlled crossing, it will not be wanted. Cllr C Guglielmi will order a Speed Survey.
 - iii. Little Pumpkins to unlock/lock Lawford Green car park whilst the school takes its Summer Holidays.
 - iv. School Lane & Wignall Street offending overhang from the property "Aden" Wignall Street CO11 2JG Clerk was requested to write to the resident of Aden requesting the offending growth be regularly cutback. Thank you letter to be sent to Mr Yule Drake from 2 School Lane CO11 2HZ who once again cut it back to ensure safe passage for other residents. **Action Clerk**
 - v. Cllr Pretty - Railway bridge – height sign is lying beside the bridge and many signs in the vicinity are dirty.
 - vi. Cllr Chester – are City & Country Developments providing crossings at their development. Cllr C Guglielmi advised they are not. Cllr Chester highlighted the danger of all its residents having to cross Long Road to get to Manningtree, the Railway Station, Doctors and so on. Cllr C Guglielmi will pursue this through the LHP.
- c) Crime Report – yet to be received

34/2021 Administration Committee:

- a) Council agreed in future to hold its Full Council Meeting in the Jubilee Room at the Venture Centre given the size of the Small Hall at Ogilvie is not sufficient under the present circumstances. The meetings will begin at 7pm. **Proposed: Cllr C Guglielmi Seconded: Cllr Pretty Agreed Action - Clerk**
- b) It was agreed the discussion regarding the allocation of Reserves and a suitably timed programme be discussed at the Administration Committee meeting on 2 August. **Action - Clerk**
- c) Council approved the Reserve Policy **Proposed: Cllr C Guglielmi Seconded: Cllr Pretty Agreed**
- d) **Council's expenditure:**

Cheques will be delivered and signed as in previous months (*checked and signed by three councillors*)

 - i. In line with audit guidelines (*approved at Full council August 2018*) the first councillor invoices and cheques are delivered to will verify invoices and the prepared cheques agree, confirmed by initialling Expenditure spreadsheet, cheques, and invoices with green ink.
 - ii. A list of expenditure will be circulated prior to the meeting for information.

Proposed: Cllr Miles Seconded: Cllr Pretty Agreed

For note: Council wish to return to checking and signing cheques at its Full Council Meetings

35/2021 Planning:

For note: Paper copies of Planning Applications are no longer being issued by TDC, all applications must be viewed on the TDC Planning Portal

- a) Cllr Miles gave a précis of the meeting held with Steven Rose ref Application 21/00650/OUT

No objection

Council does not object to the delay in building the access road to Long Road as there is now provision for a mini roundabout to be built at the junction of Bromley Road and Wignall Street which Council believes will be better for traffic control in the area, but council has asked for this work to be completed as soon as feasibly possible to minimise delay caused by its construction when the Lawford Green development has more residents causing more traffic.

Rose Builders agreed to look at this request and agreed if it were viable to start work earlier than planned, they would.

Proposed: Cllr Miles **Seconded:** Cllr Pretty **Agreed**
Cllrs C and V Guglielmi abstained

b) Applications 05/07/21.

- i) 21/00942/ADV, Mr L Schofield - Smart Dojos, 6 Jubilee End, Lawford, CO11 1UR
1no. fascia sign.

No objection

Proposed: Cllr Thurlow **Seconded:** Cllr Pretty **Agreed**
Cllr Miles abstained

- ii) 21/00957/FUL, Mr L Schofield - Smart Dojo, 6 Jubilee End, Lawford, CO11 1UR
Proposed change of use of the existing light industrial/storage unit (B1(c), B2 & B8 uses) to mixed use B1 (office), B8 (storage), D2 (leisure).

No objection

Proposed: Cllr Thurlow **Seconded:** Cllr Pretty **Agreed**
Cllr Miles abstained

- iii) 21/01054/FUL Mr Kevin Welton – Mobile Mini UK Ltd, Riverside Ave West, Lawford, CO11 1UN
Erection of first floor office extension.

No objection

Proposed: Cllr Miles **Seconded:** Cllr Pretty **Agreed**

- iv) 21/01089/FUL, Aaron Parkes, 3 The Avenue, Lawford, CO11 2FR
Erection of single storey rear extension.

No objection

Proposed: Cllr Miles **Seconded:** Cllr Pretty **Agreed**

c) Applications 12/07/21

- i) 21/01090/FUL, Mr and Mrs T Macken, 105, Colchester Road, Lawford CO11 2BN
Erection of two storey side and first floor rear extension.

No objection

Proposed: Cllr Miles **Seconded:** Cllr Pretty **Agreed**

- ii) 21/01171/FUL, Mel Adler, 4 Florence Gardens, Lawford, CO11 2FB
Proposed single storey rear extension with 4 No velux rooflights.

No objection

Proposed: Cllr Miles **Seconded:** Cllr Pretty **Agreed**

- iii) 21/01172/FUL, Jim and Kathryn Arthey, 50, Queensway, Lawford, CO11 1EW
Proposed single storey rear extension

No objection

Proposed: Cllr Miles **Seconded:** Cllr Pretty **Agreed**

Action – Clerk to post comments

d) Applications determined

21/00877/FUL Approval - Full 09.07.2021 Delegated Decision	Mr Mann	Erection of two storey side extension and porch	81 Long Road Lawford CO11 2HR
21/00918/FUL Approval - Full 05.07.2021 Delegated Decision	Mr Leigh Moughton	Proposed rear extension, half single storey, and half double.	9 Stourdale Close Lawford CO11 2HY

21/01020/NMA
Refusal Non-Material
Amendment
07.07.2021 Delegated Decision

Mr D Spurgin

Non-Material Amendment to
Planning Permission ref:
20/01179/FUL (Proposed
construction of new vehicular
access). Amendment to reposition
driveway by 2m

45 Harwich Road
Lawford
CO11 2LS

36/2021 Public Realm:

- a) **Extending the Football Club Lease** - following the Football Clubs email, advising they have recently moved to management under the umbrella of Lawford Football Club (a Charitable Incorporated Organisation, registered charity number 1188884) and were wondering if it was an opportunity to re-assign the lease, to be signed by an authorised trustee signing documents on behalf of the Club, Council sought legal advice from FJG (who have dealt with the lease) and it has been recommended, given the circumstances, that a new lease be put in place. The cost quoted being £1,250.00 + vat.
Council agreed that this was the most satisfactory option.

Proposed: Cllr Miles **Seconded:** Cllr Pretty **Agreed
Action - Clerk**

- b) Quote ref Hardstanding behind school at Riverview – councillors attending a meeting with Mr Garrod advised the cost would be £8,500.00, however the Clerk has not yet received the quote.
As this work needs to be completed during School holiday and council's next meeting is not until near the end of the holiday, council approved the spend quoted by councillors attending the meeting with the contractor.

Proposed: Cllr C Guglielmi **Seconded:** Cllr Pretty **Agreed**

- c) Summers Park footpaths – Cllr Thurlow continues to investigate the possibility of Grant Funding which would enable paths to be completed at the same time rather than incurring the additional cost/work for contractors to return when funds are available. To be discussed further at Public Realm
Action Clerk

- d) Update ref Grant request(s) to complete desired works at Summers Park/Riverview
See item c) above

Note: Thanks were extended to Cllr Thurlow for the work and time he has put into this project and the investigating of Grant Funding

- e) Highways Issues – Cllr C Guglielmi had not been able to complete the document

Action - c/fwd to August meeting

37/2021 Update ref other Meetings attended, or to be attended, by Councillors.

- a) Cllr Thurlow updated council on the moving of the name plaques at School Lane (donations made to the building of the Pavilion). Wood for Stone will provide a quote which is expected to be in the region of £165.00 + vat. Councillors agreed this was acceptable.

Action – place on Public Realm Agenda for approval of spend

- b) Cllr C Guglielmi advised an agreement had been reached between TDC and Manningtree School regarding the Leisure Centre/Sports Hall. The current agreement finishes on 31st July 2021. The school are keen to take it on and have many new ideas about classes and the use of the facility.
c) Cllr Thurlow advised council John Hamlet has agreed TDC will empty the 'new' refuse bins put in place by the developer at Summers Park and eventually at Lawford Green. The bins will be emptied without additional charge. However, he did advise they will not empty bins sited in play areas. Council will investigate moving or closing off any sited in play areas.

The meeting finished at 8.45pm

Signature (Chairman):Date: