

## Lawford Parish Council



**Minutes of the Lawford Parish Council Meeting held in the Main Halls at The Venture Centre Lawford on Monday 20 September 2021 at 7.00pm.**  
The centre's Covid guidelines were observed.

**Clerk to the Council:** Mrs Peachey

**Please remember Parish Council meetings are held in open session and are recorded. Comments made by councillors and the public may be reported in the media.**

### **Present:**

Councillors V Guglielmi (Chair), Woods, Pretty, Kinsmore, C Guglielmi, Miles, Barrett, Newman Wright, Chester, Thurlow and Payne  
Clerk: Mrs Peachey  
Mr Horlock & Mr Cunningham providing information ref Mile Markers 55/2021 a & b

### **48/2021 Apologies for Absence**

None

### **49/2021 Minutes of the Previous Meeting:**

To approve the minutes of the Council meeting held on **16.08.2021**.

**Proposed:** Cllr Barrett **Seconded:** Cllr Miles **Agreed**

### **50/2021 Actions from the previous meeting:**

Clerk to post cheques	<b>Completed</b>
It was proposed there should be a project to restore the two 'Mile Markers' at the same time. Initial thoughts to provide a grant to Manningtree Museum £360 in relation to the casting of one Mile Marker. To Administration to discuss funding and Grant	<b>Completed</b>
Cllr Guglielmi to chase ref repair of ECC VAS	<b>Completed</b>
LPC VAS offered for free to a Parish Council – removed from service due to Health & Safety issues	<b>Completed</b>
Operation Quasar – Clerk to contact for update	<b>Completed</b>
Cllrs C Guglielmi & Thurlow to meet with Mr Duchars to discuss Football Club Lease before commitment to FJG Cllrs to arrange meeting and Clerk to advise	<b>Clerk has notified FJG. Cllrs to arrange meeting</b>
Cheques to be issued for agreed Grant Funding	<b>Completed – for signature item 8d)</b>
Summers Park - A query was raised regarding the path across from the Play area. To Public Realm Agenda	<b>Ongoing (October meeting)</b>
Advise Rose Builders LPC approve the work to alleviate the flooding	<b>Completed</b>
Clerk to confirm Landscape Services to deal with Staghorn Sumac	<b>Completed</b>
Update on cost to re-site the 'bricks' at School Lane to September's Agenda	<b>Completed</b>
Document to be drafted by Cllr C Guglielmi to September meeting	<b>Completed</b>
Advice Mistley Parish Council Cllr Barrett will contact to join the Queen's Jubilee Committee	<b>Completed</b>

**51/2021 Declarations of Interest:**

None

**52/2021 Public Voice:**

No members of the public were present to speak

**53/2021 Reports and updates**

Councillors and Police Reports were circulated when they became available and where possible will be published on council's Website

- a) The District Councillor
- b) The County Councillor's
  - i) ECC consultation on the future of Libraries is spread over 2 evenings. The meeting is via Zoom
- c) Operation Quasar Crime report (*circulated*)

**54/2021 Football Club Lease:**

- a) Cllr C Guglielmi advised he and Cllr Thurlow are trying to get a date in the diary to meet with Mr Duchars as there are several things to discuss before finalising the lease.

**55/2021 Administration Committee:**

- a) Approved £600 Grant to Manningtree Museum in relation to the assistance being given to restore the Mile Markers. **Proposed: Cllr Miles Seconded: Cllr Woods Agreed**
- b) Restoration of the Mile Markers were discussed in detail and a final cost will be provided when a request to restore has been submitted. Mr Horlock will liaise with the Clerk to raise the request. It was also raised that the marker at Lawford will be vulnerable and will need to look at securing it.  
**Note:** more space being allocated to Manningtree Museum was also raised and it was suggested LPC make representation to the library to provide the Museum with that space. **Action - Clerk**
- c) Approval to increase Council's Handyman's hours to 15 per week.  
**Proposed: Cllr Miles Seconded: Cllr V Guglielmi Agreed**  
**Action – Clerk to advise handyman**
- d) Council's expenditure
  - i) A list of expenditure will be circulated prior to the meeting for information.
  - ii) In line with audit guidelines (*approved at Full council August 2018*) the first councillor verifies invoices and the prepared cheques agree, confirmed by initialling Expenditure spreadsheet, cheques, and invoices with green ink.  
**Proposed: Cllr Pretty Seconded: Cllr Miles Agreed**  
**Action – Clerk to post cheques**

**56/2021 Public Realm committee:**

- a) **Overhanging Trees Riverview/Summers Park (ref Cllr Pretty)**  
**Quote received:** Landscape Services - to raise crown to approximately 3mtrs or above on all trees either side of the footpath between Riverside View playing field and Summers Park. Dispose of all waste £450 + vat **Proposed: Cllr Miles Seconded: Cllr V Guglielmi Agreed**  
**Action - Clerk to advise**  
**Note:** Cllr C Guglielmi will write to the head and request trees on the perimeter be trimmed back.  
**Action Cllr C Guglielmi**  
**Note:** Cllr Pretty suggested the letter drafted asking residents to cut back growth, be amended to state it should be cut back to the boundary. **Action – next Public Realm agenda**
- b) Application received to use Riverview for an Eco Festival 5 June 2022 (*see attached*)  
**For note:** Cllr Thurlow thinks it unnecessary to sell alcohol at the event.  
**Proposed: Cllr Miles Seconded: Cllr Barrett Agreed**
- c) Highways Issues – Cllr C Guglielmi explained he is dissecting the area so each councillor has a similar number of houses/spaces to manage and will bring the final plan to the next meeting.

- d) Celebration for the Queens Jubilee – Cllr Barrett advised the next meeting of the committee is 27/09/21 when Mistle will put it to the committee and decide if LPC can join/participate in the event.
- e) Update on cost to re-site the ‘bricks’ at School Lane. Cllr Thurlow advised he is contacting another Stonemason for a quote. It was felt the best position for the bricks would be underneath the plaque Trevor Brooking unveiled.
- f) The residents are extremely grateful the Staghorn Sumac has been cut back and sprayed with Weed Killer

**57/2021 Update ref other Meetings attended, or to be attended, by Councillors.**

- a) Cllr Thurlow gave an update on the progress of work being carried out at School Lane.
- b) Resurfacing of paths at School Lane will hopefully begin on 4 October 2021.
- c) CIF application has been submitted for a grant to carry out work on paths.
- d) Following a discussion regarding emptying of bins in the Summers Park play area (which TDC will not carry out as part of their contract) and the cost to remove and repair the surface, Cllr Thurlow suggested they be covered up and a new waste bin be laced outside the play area. (For further discussion)
- e) Cllr C Guglielmi advised the dog bins at Waldegrave Way are overflowing because domestic waste is being placed in them. He requested TDC be emailed regarding this. **Action – Clerk**
- f) Cllr Thurlow notified the meeting of a ‘scam’ observed in Manningtree Market – a stall in situ was not related to the Market.

**The meeting ended at 7.55pm**

**Signature (Chairman): .....Date: .....**