



Minutes of the Lawford Parish Council Meeting held via Zoom on Monday 15 March 2021 at 7.15pm.

Members of the public were welcome to attend, and links were emailed to those requesting to attend. Requests had to be received by 11am on the morning of the meeting.

Clerk to Council: Mrs Peachey

Please remember Parish Council meetings are held in open session and are recorded. Comments made by councillors and the public may be reported in the media.

Present:

Councillors C Guglielmi (Host) Cllr Adcock Jones (Chair), Woods ***(took over Chair at 19.29 as Cllr Adcock-Jones link became erratic)***, Payne, Pretty, Kinsmore, Thurlow, V Guglielmi, Miles, Barrett, and Newman-Wright

Clerk: Mrs Peachey (Co-Host)

District councillor Coley (left at 19.46)

188/2021 Minutes of the Previous Meetings:

The minutes of the Council meeting held on **15 February 2021** were approved.

Proposed: Cllr Pretty **Seconded:** Cllr Miles **Agreed**
Clerk will deliver minutes to Chair for signing.

189/2021 Actions from the Previous Meeting:

Clerk to post cheques	Completed
Clerk to arrange additional payment of £1,000 for Operation Quasar to continue to April 2021.	Completed
*Cllr Thurlow to expand the Drones Policy to include the amendments suggested by Cllr Newman Wright.	Unknown
Post to Planning Portal Planning Application comments	Completed

***Note:** Cllr Thurlow will email amendments to the Clerk

190/2021 Declarations of Interest:

None

191/2021 Public Voice:

No members of the public were present

192/2021 Reports:

Reports are circulated as they become available, and where possible published on council's Website

- a) The District Councillor
- b) The County Councillor
- c) Crime report

193/2021 Administration Committee:

- a) Contract from DM Payroll Services (circulated)
- b) Clerks holiday entitlement: Clerk has been advised by Ladywell Accounting that holiday cannot be paid, if not taken it should be carried forward and employees have two years in which to take carried forward holiday entitlement. Holiday can only be paid on leaving Council's employ. The owed entitlement will be 62.07 hours. *Councillors queried this and feel holiday can be paid. It was suggested the Clerk ask the question of the new payroll service* **Action Clerk**
- c) Information is awaited from EALC/Gov't regarding Annual and Parish Meetings for 2021.
- d) **Councils expenditure:**
For information: cheques will be signed as in previous months (*checked and signed by three councillors in isolation*)
 - i) A list of expenditure will be circulated.
 - ii) In line with audit guidelines (*approved at Full council August 2018*) the first councillor invoices and cheques are delivered to will to verify invoices and the prepared cheques agree, confirmed by initialling Expenditure spreadsheet, cheques, and invoices with green ink.
Proposed: Cllr Pretty **Seconded:** Cllr V Guglielmi **Agreed**
Action Clerk

194/2021 Planning:

- a) **Application received 8.03.21**
 - i) **21/00254/FUL**, Mrs Audrey Fisher, Crossways, Wignall Street, Lawford, CO11 2JL
Variation of Condition 8 (Visibility Splay) of Approved Planning Permission ref: 20/00768/FUL (Erection of 2 no. 3 bedroom detached dwellings including new access.). Amendments to site visibility splay to ensure achievable access.
Note: *Cllr Coley advised the application resulted from corrected wording due to an error made by Essex Highways.*
 Councillors did not believe this could be contested as it had already been agreed.
 - ii) **21/00301/FUL**, Mrs Spencer, 236 Colchester Road, Lawford, CO11 2BT
Erection of two storey side extension **No objection**
Proposed: Cllr Miles **Seconded:** Cllr Woods **Agreed**
- b) **For Information Only**
21/00312/RTELLIC Telephone Mast Site ESX0161 Sewage Treatment Works Greensmill, Lawford.
 Proposed installation of new antenna headframe to existing mast. With upgrades to feeder cables on the existing mast and within compound.
- c) **Applications determined**

20/01748/FUL Approval - Full 25.02.2021 Delegated Decision	Miss Alice and Mr Ranulph Poole	Continued use of outbuildings as holiday units and domestic storage, study and garages together with retention of related alterations.	Dale Hall Coxs Hill Lawford CO11 2LA
21/00035/FUL Approval - Full 04.03.2021 Delegated Decision	T.Yarrow and R.Neville	Variation of Condition 2 (Approved Plans) of approved planning application 20/00598/FUL to amend the proposed floor plans.	Land adjacent 56 Harwich Road Lawford CO11 2LS

195/2021 Public Realm:

- a) *Summers Park* – Steven Rose has agreed to meet Cllr C Guglielmi on site when there has been a significant amount of rain so that the consequences can be fully appreciated.
- b) The additional footpath quote has been received and all quotes circulated again but it was agreed this should go to Public Realm for discussion. **Action Clerk**

- c) Cllr Thurlow updated the meeting on conditions at Lawford Green advising they remain 'squelchy' despite the rain subsiding in recent days - the record being kept by Cllr Thurlow has since been circulated for information.
- d) Riverview Purchase – Completion took place on 19 February 2021, £40,000.00 set aside, with costs there has been an overspend of £440.82
- e) Councillors C Guglielmi, Pretty and Thurlow met with Dean from TDC Parking Services, who was very helpful. They walked Colchester Road, Waldegrave Way and Enfield Road, and the entrance to Riverview to discuss a way to resolve parking issues. Following this they visited Lawford Dale. Dean will get back to council to advise the best way forward. Schemes must be in by the end of July.
- f) Council agreed the suggestion from Rose Builders that there be an official opening Ceremony for the Village Green and Play area at Lawford Green when Covid restrictions are lifted. It was felt the ceremony should be held on a Saturday. **Action clerk**
Cllr Miles felt the water issue should be resolved before there is a fanfare to accept the areas. **Action**
Cllr Pretty suggested the installation of the Bench commemorating Brian Rolfe M.B.E be carried out on the same day as the Lawford Green opening ceremony. **Action – c/fwd**

196/2021 Other Meetings attended, or to be attended, by Councillors.

- a) Cllr Thurlow advised he had attended Grant Funding meetings.

Non agenda Issues raised:

Cllr Pretty – state of the roads with potholes under the railway bridge and on Cox’s Hill, Hungerdown Lane, which was resurfaced last year but potholes are appearing again. On the Garage side of Long Road the pavement is uneven and broken up.

Cllr Miles – pavements from the Railway at Station Road to Queensway had dips in them and flood when wet.

Cllr C Guglielmi advised at the beginning of the year a scheme could have been put forward, but no one went back to him to suggest any scheme/area for attention

The meeting ended at 19.55pm

The next Full Council Meeting is scheduled for **Monday 19 April 2021** – details will be confirmed on Council’s Website.

Signature (Chairman):**Date:**