

Lawford Parish Council



Minutes of a **meeting of the Parish Council** held in the **Small Hall, Ogivilie Hall, Wignall Street, Lawford, CO11 2JG** on **Monday 16 January 2023** at **6.30pm**.

Present: Cllrs T Barrett, B Chester, V and C Guglielmi, D Harty, M Kinsmore, B Newman-Wright, G. Payne, V. Pretty, D Thurlow

94/2023 Apologies for Absence Cllrs A Coley and I Miles

95/2023 Minutes of the Previous Meeting:

a) The minutes of the Council meeting held on **Monday 19 December 2022** were approved.

Proposed: V Pretty **Seconded:** D Thurlow **All agreed**

96/2023 Actions from the previous meeting:

<u>HGVs on School Lane</u> Cllr Guglielmi is waiting for the next stage on this signage and would report at the next meeting.	Ongoing
Clerk to add Cllr Thurlow to the Ipswich Building Society signatories. Signatures for the form were received at this meeting so could be posted tomorrow.	Ongoing
Shrubs for Summers Park Pond. Cllr C Guglielmi to provide update at next meeting. It was agreed that this item could be taken off the ongoing list as was now being actioned by John Glover.	Ongoing
<u>Mile Marker</u> Cllr C Guglielmi to determine place names and distance. This was also being progressed.	Ongoing
<u>Mapping Project.</u> Cllr Guglielmi to organise maps. To be actioned.	Ongoing
<u>Lawford Parish Council social media.</u> Cllr Harty reported that he had posted on facebook over the Christmas period and had published the first podcast. He asked that councillors share the link with neighbours and friends.	Ongoing
<u>Street Lighting</u> Clerk to contact contractor regarding next phase. The Clerk reported that this was on hold until invoice for first phase had been received.	Ongoing
<u>Public Defibrillators</u> Clerk to contact Manningtree First Responders	Complete
<u>Summers Park Planting and lifting lower branches on trees.</u> Clerk to contact contractor.	Complete
<u>Phase 3, Lawford Green Development</u> Clerk to send letter to Essex Highways	Complete
<u>Shield for Beacon</u> Clerk to contact contractor	Complete

97/2023 Declarations of Interest:

No declarations of interest were received.

98/2023 Public Voice:

a) A representative from the '20's Plenty Campaign' attended the meeting providing a briefing on the project and asking whether Lawford Parish Council would support the campaign in

Lawford. It was agreed that this issue would be referred to the Public Realm Committee for discussion and consideration of possible action. The Councillors said they supported the campaign in Manningtree.

Action: Clerk to add this item to the Public Realm agenda

- b) Another member of the public attended as an observer.

99/2023 Reports and updates

The Councillors and Police Reports are circulated when they become available.

- a) The District Councillor – this report was received
- b) The County Councillor's report – this report was received
- c) TDALC report – no report received.
- d) Operation Quasar report – this report was received.

100/2023 General Items

- a) Planning review - Cllr Chester said he had considered the applications received and determined to date and in his view none needed comment.
- b) Website and social media review – Cllrs provided feedback to Cllr Hardy on the initial 'Lawford' Podcast saying that it could be slightly shorter but was very good. They agreed they would share the link widely.
- c) Public Defibrillators – The meeting agreed the costings received and asked the Clerk to write to both Rose Builders and the Rotary Club with a suggested partnership on an installation point of the Courtyard on Summers Park. Cllr V Guglielmi suggested that once this was installed the councillors may like a refresher course in how to use the defibrillator. This was agreed.

Proposed: Cllr C Guglielmi Seconded: Cllr V Pretty
Action: Clerk to send email as above.

- d) King's Coronation Planning – the meeting considered the email from Manningtree Town Council and agreed they would rather, as originally planned, hold a separate event. It was agreed the Clerk would inform Manningtree Town Council of this decision.

Action: Clerk to send email to Manningtree Town Council
Action: Clerk to find out whether Beacons were to be lit for the Coronation

101/2023 Public Realm committee:

- a) Bin installation – Cllr Thurlow updated the meeting that there were two bins remaining to install. He would provide an update at the next meeting.
- b) Mapping exercise – Cllr Guglielmi said this was a work in progress and would report at the next meeting
- c) Street Lighting. The Clerk said no further works requested as waiting for invoice for works already completed before proceeding.
- d) Summers Park Pond – the Clerk reported that the treatment of the fence would take place as soon as the weather permitted and John Glover was looking into suitable plants for planting. However, this would not take place until the Spring.
- e) Memorial Bench on School Lane – Cllr Thurlow reported that he was waiting for delivery of this.
- f) Mile Marker- The meeting agreed the quotation for this work and it was agreed that the Clerk would progress.

Proposed: Cllr C Guglielmi Seconded: Cllr D Thurlow
Action: Clerk to send email as above

- g) Shield for Beacon – the Clerk reported that this should be installed this week.

102/2023 Administration Committee:

- a) Council's expenditure
 - i) A list of expenditure for January 2023 was circulated prior to the meeting and agreed.

- ii) A bank reconciliation for December 2022 was circulated prior to the meeting and agreed
- iii) Cllr Payne verified invoices, confirmed by initialling Expenditure Spreadsheet and Invoices with green ink at the meeting.

103/2023 Matters for Future Discussion

There were no matters for future discussion.

104/2023 Items for information

- a) Cllr Chester reported that there were tyre marks along Riverview pathway due to, he believed, the Veolia van being driven along it which was illegal. It was agreed that the Clerk would write to Tendring District Council about this.

Action: Clerk to send email as above
- b) Cllr Newman-Wright reported that two cones had been left in Summers Park. It was agreed that the handyman be asked to move them.

Action: Clerk to speak to the handyman as above
- c) Cllr V Pretty reported that the streetlights under the bridge at Manningtree Station were still all out. It was agreed that the Clerk would forward emails between Essex Highways and Cllr C Guglielmi to her.

Action: Clerk to send emails as above
- d) A date of Thursday 25 May was agreed for the LPC Annual Meeting and the Parish Assembly at which John Hall would give a talk on Climate Change.

Action: It was agreed that the Clerk would liaise with John Hall in setting up the event.
- e) Cllr V Guglielmi reported that the Estate Agents Boards advertising the Christmas Tree Festival at the Church were still up.

Action: Cllr Thurlow said he would speak to the Church
- f) Cllr V Pretty informed the meeting that she was stepping down from the Ogilvie Hall Management Committee and it was agreed that Cllr Kinsmore would take her place in representing Lawford Parish Council on the committee.

Proposed: Cllr V Pretty Seconded: Cllr T Barrett
- g) Cllr Kinsmore reported that the Lawford Green Play Area did not have a baby swing. It was agreed that this would be considered at the Public Realm meeting.

Action: Clerk to put on agenda for Public Realm meeting

There being no further business the meeting was closed at 7.35pm

Signature (Chairman):

Date: