

Lawford Parish Council



Minutes of a **meeting of the Parish Council held in the Small Hall, Ogvilie Hall, Wignall Street, Lawford, CO11 2JG on Monday 17 October 2022 at 6.30pm.**

Present: Cllrs T Barrett, V Guglielmi (Chair), C Guglielmi, M Kinsmore, B Newman-Wright, G Payne, V Pretty, D Thurlow (Vice-Chair)

Clerk to the Council: Bridget Tighe

Members of the Public members of the public attended the meeting

63/2023 Apologies: Cllrs B Chester, D Harty, I Miles, A Coley (TDC)

64/2023 Minutes of the Previous Meetings: The minutes of the Council meeting held on Monday 26 September 2022 were agreed as a true and accurate account

Proposed: Cllr C Guglielmi **Seconded:** Cllr T Barrett **All Agreed**

65/2023 Actions from the previous meeting:

<u>Mapping project.</u> Cllrs C Guglielmi and Thurlow to provide an update. Cllr Guglielmi said he and Cllr Thurlow would be meeting to go through the detail.	Ongoing
<u>HGVs on School Lane</u> Cllr Guglielmi is waiting for the next stage on this signage and would report at the next meeting.	Ongoing
<u>Lawford Church funding.</u> The Clerk to put this as an item on the November Full Council meeting budget agenda and letter to be sent to the Diocese after that meeting.	Ongoing
<u>Parking on Colchester Road.</u> The Clerk to send any evidence received from resident to Essex Police regarding.	Ongoing
<u>Public Access to Defibrillators.</u> The Clerk to put this as an agenda item for the next Public Realm meeting with a view to holding an exploratory discussion with Rose Builders.	Ongoing
<u>Fence surrounding the Summers Park Pond to be treated in the Autumn.</u> Clerk to arrange with handyman. To be discussed at this meeting. Cllr C Guglielmi suggested that instead of treating the fence which was a huge job it might be better to replace with foliage or wildflowers. It was agreed that the Clerk would put this on the agenda for the next Public Realm Meeting to be held on Monday 3 rd October.	Complete
<u>Rubbish at the rear of School Lane.</u> The Clerk to respond to local resident and get in touch with Lawford Football Club	Complete
<u>TDALC Representative</u> Cllr Newman-Wright to ask TDALC whether they would like a representative from LPC to attend their meetings.	Complete
<u>Stock take of street lighting.</u> A&J Lighting to carry out stock take of lighting in Lawford and provide a quote for installation of pole brackets.	Complete
<u>Waste Collection.</u> The Clerk to put guide to recycling on the website. VG updated that she had raised this with Veolia and was waiting for a response.	Complete
<u>Grants</u> The Clerk to organise payment of grants to Acorn Village, Essex Air Ambulance and Manningtree and District Community Bus	Complete
<u>Wildflowers at fence on Summers Pond</u> The Clerk to move this item to the Public Realm agenda	Complete

66/2023 Declarations of Interest:

Cllrs B Newman-Wright and Thurlow declared an interested in the item regarding church funding.

67/2023 Public Voice:

- a) There was discussion on the works needed to stabilise the tower Lawford Church.
- b) There was discussion on attendance at the Remembrance Day Service on Sunday 13 November 2022.

68/2023 Reports and updates

The Councillors and Police Reports were circulated as below.

- a) The District Councillor Report. No comments made.
- b) The County Councillor's report. No comments made.
- c) TDALC report and minutes were circulated. The Chair asked councillors whether they would be interested in being the LPC representative for TDALC. She asked them to consider this and let her know.
- d) Operation Quasar report. Cllr C Guglielmi reported that the Public Realm Committee held on 3 October 2022 had received a report from PC Vanessa Moss regarding Operation Quasar where she had asked Councillors to encourage residents to report crimes as the resources allocated reflected the reports received.

Action: Clerk to put a notice on the website reminding residents to report crime

69/2023 General Items

- a) Plastic Free Initiative. Cllr Newman-Wright updated the meeting.
- b) Planning review. Cllr V Guglielmi informed the meeting that the 'called-in' planning application for a Children's Care Home on Long Road was being heard by Planning Committee next week on Tuesday 25th October.
- c) Bin purchase. Cllr Thurlow updated that the bins were on order.
- d) Items Councillors may wish to raise/discuss:
 - i. Cllr C Guglielmi informed the meeting that he had attended a very thought-provoking session delivered by Professor Jules Pretty on climate change and would circulate a leaflet which gave examples of how each person could do their bit to tackle climate change. He also suggested the Parish Council could ask Prof J Pretty to hold a workshop for Lawford residents. This was agreed and Cllr Guglielmi asked the Clerk to put this on the next Public Realm agenda.

Action: Cllr C Guglielmi to share leaflet on climate change

Action: Clerk to put Climate Change workshop on Public Realm agenda 5 December 2022

- ii. Cllr D Thurlow suggested that Lawford Football Club could take over the electricity supply at the Tennis Courts. This was agreed.

Action: Clerk to write to Lawford Football Club and confirm this.

70/2023 Public Realm committee:

- a) Works to Riverview Car Park. Cllr Thurlow confirmed these was all complete.
- b) Street Lighting. There was discussion on this and agreed that the Clerk would ask the contractor to confirm whether the part night sensor could be altered to set a specific time for coming on and going off.

Action: Clerk to ask contractor to confirm.

- c) Summers Park Pond. Cllr C Guglielmi invited John Hall to attend a meeting being held with TDC aimed at providing advice on the sorts of hedge/shrubs that could be planted to provide a barrier for the pond instead of the fence. John Hall agreed to attend.

Action: Cllr C Guglielmi to provide update at next meeting

- d) Items Councillors may wish to raise/discuss:
 - i. Wreath laying on Remembrance Sunday 13 November. It was agreed that Cllr V Guglielmi and John Hall would lay wreaths.
 - ii. Cllr D Thurlow confirmed that the Brook had been cleaned and local residents were very pleased.

- iii. King's Coronation Saturday 6th May 2023. Cllr C Guglielmi suggested the Parish Council put on an event to celebrate the King's Coronation and put a working party together to work out the detail. He also suggested that, if possible, the local Parish Councils should work together to co-ordinate activities. This was agreed.
Action: Clerk to put the King's Coronation on the Public Realm agenda for 5 Dec
Action: Clerk to write to Mistley and Manningtree Parish Council's to request co-ordination of activities for the Coronation
- iv. New shield for the Jubilee Beacon. It was agreed to order a new shield for the Jubilee Beacon to mark the King Charles III becoming the monarch.
Action: Clerk to check the correct date for the Shield

71/2023 Administration Committee:

- a) Council's expenditure
 - i) A list of expenditure for October and a bank reconciliation for September were circulated prior to the meeting for information. These were agreed.
 - ii) Cllr B Newman-Wright verified invoices
- b) Grant applications. Grant applications received from 'Friday at the Hub', 'Colchester Credit Union' and the 'North Essex Veterans Support' were discussed and agreed.
- c) Items Councillors may wish to raise/discuss:
 - i) Church funding. It was agreed that the Clerk would write to the Diocese of Chelmsford to ask whether they would be contributing to the costs of the survey to the works needed for the church tower.
Proposed: Cllr Kinsmore **Seconded:** Cllr C Guglielmi **All agreed**
Action: Clerk to write to Bishop Roger and ask about a contribution from the Diocese.
 - ii) New signatories are required for the Ipswich Building Society account. Cllr D Thurlow agreed to do this.
Action: To add Cllr Thurlow to the Ipswich Building Society signatories
 - iii) It was agreed to cancel the next Administration Committee meeting to be held on 7th November because, due to annual leave, it would not be quorate. It was agreed that the Clerk would circulate the policies and other documents that were to be discussed at that meeting instead.
Action: Clerk to circulate policies and other documents from the Administration Committee

72/2023 Update ref other Meetings attended, or to be attended, by Councillors. No updates received.

There being no further business the meeting was closed at 8.10pm

Signature (Chair):

Date: