

Lawford Parish Council



Minutes of the Lawford Parish Council Meeting held in the Main Halls at Ogilvie Hall, Wignall Street, Lawford on Thursday 17 June 2021 at 7.00pm.

Social distancing was observed, and masks worn when required.

Clerk to the Council: Mrs Peachey

Please remember Parish Council meetings are held in open session and are recorded. Comments made by councillors and the public may be reported in the media.

Present:

Councillors V Guglielmi (Chair), Woods, Adcock Jones, Pretty, Kinsmore (arrived 7.15), Thurlow, C Guglielmi, Miles, Barrett, and Newman Wright.
District Councillor Coley
Clerk: Mrs Peachey

16/2021 Apologies for Absence

Cllrs Pretty and Payne,

17/2021 Cllr V Guglielmi advised the meeting Cllr Adcock-Jones was resigning due to him shortly moving away from the village. Cllr Guglielmi thanked him for his contribution as both Councillor and Chairman, presenting him with a token of Council's appreciation.

18/2021 Minutes of the Previous Meeting:

The minutes of the Council meeting and Annual meeting held on 26 April 2021 were approved

Proposed: Cllr Adcock Jones **Seconded:** Cllr C Guglielmi **Agreed**

19/2021 Actions from the previous meeting:

Clerk to post cheques	Completed
Post to Planning Portal Planning Application comments	Completed
Amount of Grant for the improving Manningtree Station Initiative for discussion at Administration	Completed
Advise PACE of addition of 'once covid had passed' be added to the suggested 'Plastic Free Initiative statement' suggested by PACE	Completed
Return Tennis Courts to Grass – quotes to be obtained	Quotes requested
Agreement to increase term of the football club lease and contact solicitor to draw up the agreement.	Completed
Cllr Thurlow continue to seek Grant Funding for footpaths and other Riverview related projects	Completed

19/2021 Declarations of Interest:

None

20/2021 Council's Handyman Mr Childs

Not present but had advised Cllr C Guglielmi he was happy with the amount of work he is currently tasked with and does not want to take on other work or larger jobs as he has other customers.

21/2021 Public Voice:

No members of the public were present.

22/2021 District & County Councillors Reports/Update

Reports are circulated when they become available and where possible published on council's Website

- a) The District Councillor
- b) The County Councillor
- c) Crime report
- d) Cllr C Guglielmi – updated council
 - i. The sign at the railway is scheduled to be repaired the first week of July
 - ii. Cox's Hill reduction from 60mph to 40mph, will also include the 30mph area so that all Cox's Hill becomes a 40mph limit. To have 30mph does not meet criteria as there are only houses on one side of the road. Council agreed Cllr Guglielmi should proceed with this.
 - iii. There has been a request for a Zebra Crossing at Manningtree School, following an incident when a child ran into the road. Cllr Guglielmi will pursue this.
 - iv. The request for a 'bus stop cage' outside what was the Kings Arms (Hungerdown Lane/Dedham Road area) is now progressing for delivery in 2021/22
 - v. Bollards at A137 recess to stop lorry drivers using the area and the ensuing problems, to be delivered at the same time as the above item iv.
 - vi. Footpath – Grange Road (submitted 2017) – there is to be a study into the issue.
 - vii. 2017/18 agreed 'Green Signs' outside all schools. Manningtree/Lawford will be getting theirs but sadly they are not enforceable.
 - viii. Ref planning application 21/00650/OUT clerk will circulate proposed dates for a meeting with Steven Rose

Queries raised for Cllr C Guglielmi

- ix. Cllr Thurlow raised the need for 'No Entry' signs at Summers Park, particularly with lorries, using the road and having to turn around. It was mentioned that one continued and knocked down a bollard which needs replacing. A review of signage will be requested.
- x. Cllr Thurlow raised Poggles Wood – issue with the fenced off 'tree stump' on Wignall Street that has been present for several months. Cllr Guglielmi will enquire.
- xi. Cllr Chester raised the issue of Traffic Lights at the Railway Level Crossing – Cllr Guglielmi advised the budget would be £150k with issues of gas mains and 130,000watts cables on the opposite side of the area. There are issues with the supporting wall having had many knocks. There have been negotiations with Network Rail to erect a structure on spare land at the Suffolk side to assist. A response is expected in the next three months.

22/2021 Covid/resumption of meetings

Options were discussed to facilitate face to face meetings, given that under the present guidelines the Small Hall only facilitates 6 people. *It was agreed the Administration (Grants) meeting scheduled for 5 July 2021 be postponed to 2 August 2021, when it is hoped social distancing will have been removed. Clerk will make enquiries of the Venture Centre to see if there is the chance of availability for the Full Council meeting in July. If not Mistle Village Hall has availability.*

Proposed: Cllr V Guglielmi **Seconded:** Cllr Woods **Agreed**

23/2021 Administration Committee:

- a) **Agreement of Audited End of Year Accounts** (*circulated with agenda*)

Proposed: Cllr Miles **Seconded:** Cllr C Guglielmi **Agreed**
- b) **Approving Annual Governance and Accountability Return** (*To be approved in order – circulated with agenda*)
 - i. **Section 1**

Proposed: Cllr C Guglielmi **Seconded:** Cllr Miles **Agreed**
Signed by Chairman
 - ii. **Section 2**

Proposed: Cllr C Guglielmi **Seconded:** Cllr Miles **Agreed**

c) Council's expenditure:

Cheques will be delivered and signed as in previous months (*checked and signed by three councillors*)

- i. In line with audit guidelines (*approved at Full council August 2018*) the first councillor the invoices and cheques are delivered to will verify invoices and the prepared cheques agree, confirmed by initialling Expenditure spreadsheet, cheques, and invoices with green ink.
- ii. A list of expenditure will be circulated prior to the meeting for information.

Proposed: Cllr Adcock Jones **Seconded:** Cllr Woods **Agreed**

24/2021 Planning:**a) Application received 17/05/2021.**

- i. 21/00633/FUL, Mr and Mrs P Olney, 6 Riverview Villas, Colchester Road, Lawford, CO11 2BE

Proposed single storey rear extension.

No objection

Proposed: Cllr Miles **Seconded:** Cllr Woods **Agreed**

- ii. 21/00783/OUT, C Rowland and R Murfitt, Land adjacent 59 Harwich Road, Lawford, CO11 2LP

Proposed erection of one dwelling.

Object

Land Settlement Property, Safety Concerns, Shared Drive

Proposed: Cllr Woods **Seconded:** Cllr Miles **Agreed**

b) Applications received 26/05/2021.

- i. 21/00766/FUL, Mr Stuart Anderson, 22 Springbank Avenue, Lawford, CO11 2EL

Erection of extension to front of property incorporating conversion of garage to habitable space.

Internal alterations to rear of garage and changing a small flat roof over existing utility to a pitched

lean-to roof. Proposed additional length of dropped kerb to front of property.

No objection

Proposed: Cllr Woods **Seconded:** Cllr Miles **Agreed**

c) Applications received 03/06/2021.

- i. 21/00858/FUL, Mr David Cutmore, Land adjacent 58 Harwich Road, Lawford, CO11 2LP

Erection of 2no. two storey dwelling houses.

Object

Land Settlement Property, Safety Concerns, Shared Drive

Proposed: Cllr Woods **Seconded:** Cllr Miles **Agreed**

- ii. 21/00877/FUL, Mr Mann, 81 Long Road, Lawford, CO11 2HR

Erection of two storey side extension and porch.

No objection

Proposed: Cllr Woods **Seconded:** Cllr Miles **Agreed**

d) Applications received 07/06/2021.

- i. 21/00918/FUL, Mr Leigh Moughton, 9 Stourdale Close, Lawford, CO11 2HY

Proposed rear extension, half single storey, and half double.

No objection

Proposed: Cllr Miles **Seconded:** Cllr Woods **Agreed**

e) Applications determined.

21/00570/FUL Approval - Full 17.05.2021 Delegated Decision	Ben and Sam Moore	Proposed reconfiguring of ground floor extension, garage conversion, and first floor rear extension.	61 Colchester Road Lawford CO11 2BJ
21/00741/NMA Approval Non-Material Amendment 26.05.2021 Delegated Decision	Mr Will Vote - Rose Builders (Properties) Ltd	Application for a Non-Material Amendment to Planning Permission ref: 15/00876/OUT, dated 13/04/2017 for the proposed substitution of the hipped Albertine for the gabled Albertine house type	Land East of Bromley Road Lawford CO11 2HS
21/00587/FUL Approval - Full 02.06.2021	Mr Wayne Skudder	Construction of a new external garage and redesign of garden retaining wall.	1 Hillside Wignall Street Lawford, CO11 2JL

21/00477/FUL Approval - Full 07.06.2021 Delegated Decision	Mr D Spurgin	Proposed erection of two detached dwellings	Land to The West of 45 Harwich Road Lawford CO11 2LS
21/00567/FUL Approval - Full 10.06.2021	Doug Rogers	Proposed erection of single storey and two storey rear extension.	41 Colchester Road Lawford CO11 2BA
21/00692/FUL Approval - Full 09.06.2021 Delegated Decision	Mr and Mrs Page	Erection of single storey rear extension (following demolition of existing summer house)	193 Colchester Road Lawford CO11 2BU

25/2021 Public Realm:

- a) Following a legal quote to extend the Football Club Lease, it was discussed it be carried out with an addendum to the original lease, without legal intervention. Council agreed the previously circulated Addendum should be signed and forwarded to the Football Club, without legal intervention. Cllr V Guglielmi signed the lease in the presence of the Clerk.

Proposed: Cllr C Guglielmi **Seconded:** Cllr Thurlow **Agreed**
Action Clerk

- b) Tennis Courts be returned to grass – quotes circulated. Council agreed the quote from Landscape Services be approved. The work will be carried out late September/Early October using grass seed, which is better for germination. There is no watering facility at the ground.

Proposed: Cllr Miles **Seconded:** Cllr C Guglielmi **Agreed**
Action - Clerk

- c) Quote ref Hardstanding behind school at Riverview – Cllrs C Guglielmi/Miles and Chester will contact the contractor to obtain a quote.

Action - Councillors

- d) Summers Park footpaths – approximate start date by D A Cant. Cllr Thurlow advised he is waiting to see if the grant application is successful before arranging a date.

- e) Update (if any) ref Grant(s) being sought to complete paths 2,3 and 4 at Summers Park, the surface of Riverview Car Park and fencing. Cllr Thurlow advised he had submitted a request for a £65,000.00 Grant from the National Lottery and should hear within 12 weeks. He is also in the process of applying to CIF for a Grant of £65,000.00 (*Unfortunately since the meeting, council has been advised the Grant application was not successful*)

- f) The suggestion that each councillor take responsibility for a particular area, reporting any issues to Highways and subsequently advising clerk of the ref number. Following discussion, it was agreed some thought should be given to the suggestion, as when previously undertaken it was not followed through and responsibility ended up with only a couple of councillors. Cllr C Guglielmi offered to draft a document and circulate.

Action - Cllr C Guglielmi

26/2021 Update ref other Meetings attended, or to be attended, by Councillors.

- a) Cllr Newman Wright attended the Environmental Working Party Meeting and a meeting of PACE – emails have been circulated.
- b) Cllr V Guglielmi advised she is no longer on the Planning Committee at Tendring
- c) Cllr Adcock Jones thanked Council for the gift and said he would be happy to be contacted if needed or could be of help.

The meeting finished at 8.20pm

Signature (Chairman):**Date:**