

Lawford Parish Council



Minutes of the Lawford Parish Council Meeting held in the Small Hall, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Monday 20 January 2020 at 7.15pm.

Present:

Councillors Adcock-Jones (Chair), Pretty, Payne, Thurlow, Kinsmore, C & V Guglielmi, and Barrett

Clerk: Mrs Peachey

Also in attendance:

0 Members of the press

2 Member of the public

Apologies:

Cllrs Miles and woods

78/2020 Minutes of the Previous Meetings:

The minutes of the Emergency Council meeting held on **16 December 2019** were approved.

Proposed: Cllr C Guglielmi **Seconded:** Cllr V Guglielmi **Agreed**

79/2020 Actions from the previous meeting:

Report on Actions and Progress:

Clerk to post cheques	Completed
Council would discuss the detail of Operation Quasar and respond to Sgt Tattersall	Completed
Cllr Adcock-Jones to obtain a contact address from the Land Registry for 1 Constable Close	Unknown
Take the decision to Replace the removed item of play equipment for under 7's at School Lane to Public Realm	Ongoing
Clerk was asked to instigate Co-option to fill the vacancy.	In Hand

80/2020 Declarations of Interest:

- a) Cllr Adcock-Jones item 83/2020 (b)
- b) Cllrs Thurlow and Pretty item 82/2020 – both have signed a petition to amalgamate the three councils
- c) Cllrs C & V Guglielmi 83/2020 (b) – relative works for Ellisons.

81/2020 Reports from:

- a) The District Councillor (Previously circulated)
- b) The County Councillor (Previously circulated)
- c) Crime report (Previously circulated)
 - i. Cllr C Guglielmi raised the issue of other Parish Councils in the area having an officer or PCSO present at their meetings providing updates. Clerk to ask Sgt Tattersall if a constable is allocated to Lawford. **Action**

The above reports will be published on Council's website and available following prior notice to the Clerk

82/2020 Manningtree, Mistley and Lawford Councils:

Two members of the public have been canvassing for signatures to a petition that requests the three parishes (Lawford, Manningtree and Mistley) be joined as one. 600 signatures are required. Clerk to

formally write to Tendring requesting a Governance Review be carried out regarding the joining of the three parishes.

Proposed: Cllr C Guglielmi **Seconded:** Cllr V Guglielmi **Agreed Action**

83/2020 Administration: (Meeting held 6 January 2020)

- a) Minutes of the meeting held on **4 November 2019** were agreed.
Proposed: Cllr Kinsmore **Seconded:** Cllr C Guglielmi **Agreed Action**
- b) Council discussed appointing a Barrister and Solicitor to instruct said Barrister (ref Grant Funding Churchyard maintenance) Following discussion it was agreed Sarah King be appointed (Barrister) and Thompson Smith and Puxon be appointed as Solicitor to instruct said Barrister. Cllr Adcock-Jones will draft instructions for Council and provide them to Thompson Smith & Puxon.
For information; Fees quoted – Thompson Smith & Puxon £500.00 + VAT. Sarah King (Barrister) gave a ‘ballpark’ fee of £1,200 - £2,000+VAT. This is a ‘without sight’ fee quote and is subject to revision on receipt of papers.
Proposed: Cllr Kinsmore **Seconded:** Cllr Pretty **Agreed Action**
Note: Cllrs C & V Guglielmi and Adcock-Jones abstained
- c) Cllr Adcock-Jones updated council on his meeting with Sgt Tattersall regarding Operation Quasar
- d) To support NALC in its response to *the Home Office consultation on strengthening police powers to tackle unauthorised encampments*. Response required to the NALC by 17 February 2020. Council supported this consultation.
Proposed: Cllr Thurlow **Seconded:** Cllr Payne **Approved Action**
- e) Dates suggested for Defibrillator Training with the First Responders - Monday 10 February or Monday 9 March 2020 (Preferred Date). Clerk to check hall availability. **Action**
- f) Request received to support the ‘**Local Electricity Bill**’ *enabling electricity generators to become local suppliers and set local costs of electricity; to give certain duties to the Office of Gas and Electricity Markets; and for connected purposes*. Council did not agree to support the bill as it was felt there were sufficient suppliers of electricity. **Proposed:** Cllr Thurlow **Seconded:** Cllr C Guglielmi **Agreed Action**
- g) Following discussion, it was clear the provision of Tablets for councillors was not welcomed by many councillors. This will not be pursued.
- h) **For Information;** Council can now co-opt – it was suggested this be placed in the Harwich & Manningtree Gazette, Council’s Facebook page and In Touch **Action**
- i) Councils expenditure:
 - i. A list of expenditure approved by Council.

Lawford Parish Council Expenditure January 2020					
Direct Debits		Amount	VAT	£	
E-on Energy	Street Lights	396.78	79.36	476.14	n/a
E-on Energy	Tennis Courts	8.93	0.45	9.38	n/a
BT	Office Communications	52.38	10.47	62.85	n/a
Ogilvie Hall	Monthly Rent for the Parish Office	500.00	-	500.00	n/a
Items of Expenditure to be approved and cheques signed by Councillors				£	Chq Number
Monthly Salaries	Staff payments	1,074.93	-	1,074.93	104614
Inland Revenue	Paid Quarterly-June/Sept/December /March	-		-	
Dave Childs		440.00	-	440.00	104615
Ogilvie Hall	Meeting Room Rental	47.50	-	47.50	104616
A&J Lighting	Victoria Crescent	135.35	27.07	162.42	104617
BNP Paribas	Printer leasing (error last month cheque raised for £76.20 not £79.20)	3.00			104618
Essex Police	Operation Quasar	750.00	150.00	900.00	104619
Monthly Spend		3,408.87	267.35	3,673.22	

Proposed: Cllr C Guglielmi **Seconded:** Cllr Pretty **Agreed**
Clerk to post cheques **Action**

- ii. In line with audit guidelines (*approved at Full council August 2018*) Cllr Pretty verified that **invoices** and the prepared **cheques agreed and confirmed by initialling both cheque and invoice with green ink.**

84/2020 Planning:

Applications approved since the last meeting

19/01609/FUL Approval - Full 23.12.2019 Delegated Decision	Ms Emma Hylton	Conversion of attached garage to living accommodation.	44 Gainsborough Drive Lawford CO11 2JU
19/01701/FUL Approval – Full 24.12.2019	Mr and Mrs Simon	First floor extension and outbuilding.	1 Milton Road, Lawford CO11 2EG
19/01697/FUL Application Withdrawn 06.01.2020 Delegated Decision	Mrs Denni King	Converting old storeroom at railway station (B8) to a coffee kiosk (A1/A3).	Manningtree Railway Station, Station Road Lawford CO11 2LH
19/01720/FUL Approval - Full 06.01.2020 Delegated Decision	Mr and Mrs Crouch	Single and double rear extension.	49 School Lane Lawford CO11 2JA
19/01895/TCA Approval - Full 06.01.2020 Delegated Decision	Miss Rixon	1 No. Fir - remove stem back to union. 3 No. Birches - Reduce up to 3m.	90 Colchester Road Lawford CO11 2BH

85/2020 Public Realm: (Meeting held 4 November 2019)

- a) Minutes of the meeting held on 4 November 2019 were agreed.

Proposed: Cllr Barrett **Seconded:** Cllr Pretty **Agreed**

Note: Cllr Pretty requested that previous minutes be checked to determine the date council agreed not to pursue a VE Day activity due to being unable to get the three councils together for a preliminary meeting.

Action

- b) School Lane Car Park – Cllr Thurlow updated council regarding nuisance being caused by youths driving round and round the external car park and leaving litter. A resident has agreed to lock the car park and the police have been informed and will include in their checks under Operation Quasar.
- c) Constable Close overgrown hedge - Cllr Pretty met council's handyman onsite who has provided a quote of £550.00 to cut and clear the hedge that is overhanging the path. He also advises *the hedge has approximately 4 inches of green left and he is concerned if cut back too far the hedge will look dead and may not grow back.* **Note: see item d)**
- d) 15 Cotman Avenue – hedging once again obstructing the footpath. This hedge has previously been cut back twice. Quote to cut back and remove rubbish £350.00. Following discussion Cllr C Guglielmi agreed to take photographs of the hedges and take to ECC for the appropriate action to be taken.
- Action - Cllr C Guglielmi**
- e) Planting of free saplings – Rose are unable to use them. Where and what is planted is specified by TDC. Following discussion, it was agreed they would be planted in the hedge at School Lane as it is becoming sparse
- f) Parking Station Road layby – Cllr Thurlow advised he has a meeting at LPC office on 27th January with Ian Taylor and Andy Nepean in relation to placing parking restrictions in the Station Road area as commuters continue to park inappropriately. Cllr C Guglielmi advised if approval is required from ECC he would be happy to provide this.
- g) **For information;** Swift Boxes, both Cllr McClarnon and the original contact at RSPB has left. Manningtree Clerk will advise further. Clerk was requested to ask Manningtree's Clerk what is happening with this project.
- Action**

- h) Items raised;
 - i. Cllr C Guglielmi advised he has been monitoring the car park at Riverview and doesn't believe it to be a problem. Cars are not staying overnight
 - ii. Cllr Kinsmore mentioned two cars parked outside Hearts Delight one with a board on it. Neither are taxed and presumably therefore not insured and have flat tyres. Clerk requested to raise with Sgt Tattersall **Action**
 - iii. Cllr Kinsmore mentioned the bollard at the top of Cox's Hill which has been flashing on/off. Clerk requested to report it. **Action**

86/2020 Public Voice:

- a) Members of the public wished to raise a planning application (19/01667/FUL) to erect two dwellings at 45 Harwich Road. The following was raised:
 - i. Entrance is shared with 46 Harwich Road
 - ii. Builders would be reversing up the drive of 46 Harwich Road to access site
 - iii. Shared drains

Council advised whilst they support the residents, the resolution is a legal one and not a political one. A shared drive is not a reason to turn a planning application down and Planning do not take land disputes into account when making decisions.

87/2020 Other Meetings Attended by Councillors

- a) Cllr Barrett attended a meeting to discuss organising celebrations for the 50th Anniversary of the Frankenberg Partnership. Councils, schools and other organisations will be involved and there will be a formal part of the celebration.
- b) Cllr Thurlow ref 3G pitch, advised the Football Club will be holding a launch event on 11 February 2020 to talk about raising funds to carry out a Feasibility Study and to discuss how to replace the funds this will use.

88/2020 Any other items which the Chairman believes are urgent or worthy of debate.

Note: To be removed from the Agenda of future meetings.

The next meeting of Full Council will be held on **17 February 2020**

Signature (Chairman):**Date:**