

Lawford Parish Council



Minutes of a Full Council meeting of the Parish Council held in the Small Hall, Ogilvie Hall on Monday 26 September 2022 at 6.30pm.

Present: Cllrs Barrett, Chester, Coley, C Guglielmi, V Guglielmi (Chair), Harty, Kinsmore, Newman-Wright, Payne, Thurlow and Woods

Clerk to the Council: Bridget Tighe

District Councillor: Cllr Alan Coley

Members of the Public: Members of the public joined the meeting

053/2023 Apologies for Absence: Cllrs Miles and Pretty and Inspector Martin Richards

054/2023 Minutes of the Previous Meeting were agreed and approved

Proposed: Cllr Thurlow **Seconded:** Cllr Woods **All agreed**

055/2023 Actions from the previous meeting:

Mapping project. Cllrs C Guglielmi and Thurlow to provide an update. Cllr Guglielmi said he and Cllr Thurlow would be meeting to go through the detail.	Ongoing
Cllr Guglielmi to liaise with officers regarding signage for HGVs on School Lane and update at next meeting. Cllr Guglielmi said he was waiting for the next stage on this signage and would report at the next meeting.	Ongoing
Fence surrounding the Summers Park Pond to be treated in the Autumn. Clerk to arrange with handyman. To be discussed at this meeting. Cllr C Guglielmi suggested that instead of treating the fence which was a huge job it might be better to replace with foliage or wildflowers. It was agreed that the Clerk would put this on the agenda for the next Public Realm Meeting to be held on Monday 3 rd October.	Ongoing
Lawford Church funding. The Clerk to put this as an item on the November Full Council meeting budget agenda and letter to be sent to the Diocese after that meeting.	Ongoing
Planning proposal (22/01088/FUL) on Long Road to turn dwelling into a care home. Cllr C Guglielmi to call-in the planning application, Cllr V Guglielmi to speak to Michael Pingram and Cllr Chester to find out the use class of the development.	Complete
Clerk to put grant to Lawford Football Club as an agenda item on the September Full Council meeting	Complete
Clerk also to invite Dom Turner and Peter Crowhurst and invite them to the October Full Council meeting	Complete
Dog Fouling signage on School Lane. Cllr Thurlow to work on signage and then the Clerk to order	Complete
Bin review and purchase. Cllr Thurlow to provide update at next meeting and the Clerk to speak to Line and find out company name for Bradfield PC's new bins	Complete
The Clerk to respond to local resident and get in touch with Lawford Football Club regarding rubbish at the rear of School Lane	Complete
Bins on Summers Park to be emptied by Veolia. Cllr Thurlow to update at the next meeting	Complete
The Clerk to put issue of street lighting along the path between Mill Hill and the Summers Park play area onto the Public Realm Committee agenda for 3 Oct 2022	Complete
The Clerk to liaise with Cllr Woods regarding Parish Tour and Wildflower verges. It was agreed to put on the next Public Realm agenda	Complete

Inspector Martin Richards attendance at Full Council meeting. Councillors to send community safety issues to the Clerk.	Complete
Works to Riverview Car Park	Complete
The Clerk to object to planning applications 22/00953/FUL and 22/01140/LUEX	Complete
The Clerk to respond to local resident regarding yellow lines on Colchester Road	Complete

056/2023 Declarations of Interest:

No interests were declared.

057/2023 Public Voice:

- a) Co-option of new Council member. Cllr Dan Harty was officially co-opted at this meeting with a majority vote.
Proposed: **Cllr C Guglielmi** Seconded: **Cllr Barrett** All agreed
- b) Inspector Martin Richards. Inspector Richards sent apologies for the meeting. It was agreed that the Clerk would contact his successor and invite them to a Parish Council meeting.
Action: Clerk to invite Inspector Aaron Homatopoulos to the next Parish Council meeting
- c) Members of the public may speak for 3 minutes each. A member of the public attended the meeting and there was a discussion regarding vehicles parking on the pavement on Colchester Road. Cllr C Guglielmi said the North Essex Parking Partnership who were monitoring the situation. He explained that the Parish Council had no jurisdiction in this area, however, an obstruction on the pavement was a police matter and suggested that if the resident could provide evidence to the Clerk she would then pass it onto the police. This was agreed.
Action: Clerk to send any evidence received from the resident onto Essex Police.
- d) Street Lighting. A contractor attended the meeting and there was a discussion on the potential for street lighting being upgrade to LED.

058/2023 Reports and updates

The Councillors and Police Reports are circulated when they become available.

- a) The District Councillor. No comments received on this report.
- b) The County Councillor's report. Cllr Guglielmi said the report had been put on-line. No comments received.
- c) TDALC report. Cllr Newman-Wright informed the meeting that he had resigned from his representation at the TDALC and Cllr V Guglielmi asked him to check with TDALC whether they would still like a representative from the Parish Council to attend their meetings.
Action: Cllr Newman-Wright to ask whether TDALC would like another representative from
LPC
- d) Operation Quasar report. No comments received.
- e) Plastic Free Initiative. Cllr Newman-Wright provided an update.

059/2023 General Items

- a) Street Lighting potential savings. The contractor went through the quote he had provided. This was discussed and agreed he would provide a quote for pole mounted brackets and carry out an assessment of the lights owned by Lawford Parish Council so Councillors knew exactly what was required.
Action: Contractor to provide additional quote for pole mounted brackets and carry out an assessment of street-lights.
- b) Street Lighting Review. Councillors to adopt area and report back as part of the mapping exercise. This will be updated at the next meeting by Cllrs Guglielmi and Thurlow.

- c) Planning review. Cllr Chester reviewed the planning applications received for the month. He said there were not any of concern that needed to be discussed further.
- d) Planning. Access for the public to defibrillators on new developments was discussed including access to electricity and open space. It was agreed to put this item on the Public Realm meeting agenda.
Action: The Clerk to put this as an item on the next Public Realm agenda
- e) Bin review and purchase. Cllr Thurlow updated the meeting confirming that the bins had been ordered and were due to be delivered in about six weeks.
- f) Waste Collection. This was discussed and agreed that the Clerk would put a recycling guide on the website to help residents recycle the right items.
Action: The Clerk to put guide to recycling on the website.
- g) Grant funding. The following grants were agreed:
£500.00 to Acorn Village
£350.00 to Manningtree and District Community Bus
£1,000 to Essex Air Ambulance
Proposed: Cllr Barrett **Seconded:** Cllr V Guglielmi **All agreed**
Action: The Clerk to organise payment of these grants.
- h) Items Councillors may wish to raise/discuss.

060/2023 Public Realm committee:

- a) To consider option of wildflowers at fence on Summers Pond. Cllr C Guglielmi suggested that this item be moved to the Public Realm meeting due to be held on 3 October 2022.
Action: The Clerk to move this item to the Public Realm Meeting to be held on 3 October 2022
- b) Items Councillors may wish to raise/discuss.

061/2023 Administration Committee:

- a) Council's expenditure
 - i) A list of expenditure for September and a bank reconciliation for August were circulated prior to the meeting for information. No comments were made.
 - ii) Cllr Newman-Wright verified invoices, confirmed by initialling Expenditure Spreadsheet and Invoices with green ink.
- b) Policies
 - i) The Councillors Code of Conduct, Standing Orders and Co-option Policies were circulated at meeting.
 - ii) The amended policy for Memorial Bench or Plaque Requests was adopted at this meeting.
Proposed: Cllr V Guglielmi **Seconded:** Cllr Thurlow **All agreed**
- c) Councillors
 - i) Resignation of Cllr Maggie Woods The Chair accepted the resignation of Cllr Woods from the Parish Council and thanked her for all her hard work.
 - ii) Nomination and vote of new Vice-Chair Cllr C Guglielmi proposed that Cllr Thurlow take over the role of Vice Chair and this was seconded by Cllr Barrett. There was a vote and all agreed.
- d) Items Councillors may wish to raise/discuss.

062/2023 Update ref other Meetings attended, or to be attended, by Councillors.

Signature (Chair):

Date: