

## Lawford Parish Council



### Minutes of a meeting of the Parish Council held in the Small Hall, Ogilvie Hall on Monday 15 August 2022 at 6.30pm

**Present:** Cllrs V Guglielmi (Chair), M Woods (Vice-Chair), B Chester, C Guglielmi, M Kinsmore, I Miles, B Newman-Wright, G Payne, D Thurlow,

**Tendring District Council:** Cllr A Coley

**Clerk to the Council:** Bridget Tighe

**Members of the Public:** Two members of the public attended. One was observing with a view to becoming a member of the Council

**043/2023 Apologies for Absence** were received from Cllr T Barrett, Cllr V Pretty

**044/2023 Minutes of the Previous Meeting held on Monday 18 July 2022** were agreed and approved

**Proposed:** Cllr Woods **Seconded:** Cllr Thurlow **All agreed**

#### 045/2023 Actions from the previous meeting:

Mapping project. Cllrs C Guglielmi and Thurlow to provide an update. It was agreed at the Public Realm meeting of 4.4.22 that Cllr Thurlow would re-send maps to Cllr Guglielmi and both would meet to discuss	Ongoing
Clerk to put grant to Lawford Football Club as an agenda item on the September Full Council meeting	Ongoing
Cllr Guglielmi to liaise with officers regarding signage for HGVs on School Lane and update at next meeting	Ongoing
Fence surrounding the Summers Park Pond to be treated in the Autumn. Clerk to arrange with handyman	Ongoing
Bins on Summers Park to be emptied by Veolia. Cllr Thurlow waiting for a date and will update at the next meeting	Ongoing
Plastic Free Initiative. Clerk to write to TDC and ask about plastic waste collection and what happens to the waste that doesn't fit the criteria of the plastic collection. Completed and response awaited.	Complete
Clerk to put 'Report on Street Lights' on the Administration Committee Agenda for 5 Sep 2022	Complete
Removal of green waste at Dixon Close and the bottom of Station Road. Cllr C Guglielmi offered to speak to TDC's Open Spaces officer as the land in question is the responsibility of TDC. CG reported he had met with the Head of Open Space to discuss and was waiting for an update.	Complete
Clerk to arrange payment to Fenn Wright for Land Registry Plan	Complete
Cheques. Clerk to post	Complete
Cllr Pretty to inform the resident that the pathway close to St Edmunds Way and the station is a private road	Complete

Clerk to purchase three signs for Riverview field	Complete
Cllr Payne to ask organisers of the Tendring Show to write to the Parish Council with an official request	Complete
Plastic Free Initiative Press Release. Cllr V Guglielmi to send Cllr Newman-Wright a quote to be included in the press release and Cllr Newman-Wright to prepare a press release for the Council.	Complete
Refurbishment of Riverview and new pathway on Summers Park. Cllr Thurlow to set up and attend meeting with contractor.	Complete
John O'Connell commercial vehicles in Riverview Car Park. Clerk to send another letter	Complete
Dog Fouling on School Lane football pitches. It was agreed that if the Football Club approved, the gate to School Lane would be locked for the duration of the handyman's leave in order to try and prevent excessive dog fouling on the football pitches.	Complete

#### 046/2023 Declarations of Interest:

Cllr M Woods declared an interest in items concerning Long Road.

#### 047/2023 Public Voice:

A member of the public joined the meeting and there was a discussion on street lighting from Mill Hill through to Summers Park.

**Action:** The Clerk to put issue onto the Public Realm Committee agenda for 3 Oct 2022

#### 048/2023 Reports and updates

The Councillors and Police Reports are circulated when they become available.

- a) The District Councillor Report. Cllr Woods said she would be interested in setting up a Parish Tour for Lawford Parish Council and discussing more Wildflower Verges in Lawford.

**Action:** The Clerk to liaise with Cllr Woods to take these ideas forward

- b) The County Councillor's report – no comments received  
c) TDALC report – no comments received  
d) Operation Quasar report – Cllr C Guglielmi reported that he, Cllr V Guglielmi and Cllr Coley attended a police action day in Manningtree where they met the new Sargeant. Four people were caught speeding during the day, all of them local people.

#### 049/2023 General Items

- a) Plastic Free Initiative – update received from Cllr Newman-Wright who said the BBC produced a press release of Mistley and Lawford Parish Councils joining the scheme.  
b) Planning review – update from Cllr Chester which recommended objecting to Planning Application 22/00953/FUL on the grounds that it was outside the village envelope. Cllr Payne recommended objecting to Planning Application 22/01140/LUEX as it was back land development and had a shared drive.

**Proposed:** Cllr Chester **Seconded:** Cllr Payne **All Agreed**

**Action:** The Clerk to object to both planning applications

Cllr V Guglielmi raised the issue of a planning application (22/01088/FUL) received for a proposed change of use from a dwellinghouse to a care home at 71 Long Road. It was agreed that Cllr C Guglielmi would 'call in' the application in order to give the Council time to ask for more information about the home. It was agreed that Cllr V Guglielmi would speak to Michael Pingram and ask for the information. It was agreed that Cllr Chester would find out the use class of the development.

**Proposed:** Cllr V Guglielmi **Seconded:** Cllr Thurlow **All Agreed**

**Action:** Cllr C Guglielmi to call-in the planning application, Cllr V Guglielmi to speak to Michael Pingram and Cllr Chester to find out the use class of the development

- c) Bin review and purchase – an update was received from Cllr Thurlow who said he was waiting for a quote from Tendring District Council for the new bins and would update at the next meeting. Cllr Coley suggested speaking to Line at Bradfield Parish Council to find out which company quoted for their new bins.

**Action:** Cllr Thurlow to provide update at next meeting

**Action:** The Clerk to speak to Line and find out company name

There was some discussion regarding dog fouling on School Lane fields and it was agreed that more signage to be put up asking dog owners to keep their dogs on a lead and ensure they clean up after their dogs and put waste in the bins provided.

**Action:** Cllr Thurlow to work on signage and then the Clerk to order

- d) Inspector Martin Richards is attending Full Council on 19 September and it was agreed that Councillors would send the Clerk any community safety issues they would like raised at this meeting.

**Action:** Councillors to send through issues to the Clerk

- e) Items Councillors may wish to raise/discuss. Cllr Thurlow raised the issue of fundraising for improvements to Lawford Church. He explained that improvements were needed to the structure of the church and asked if the Parish Council could provide a grant for this work. Cllr Kinsmore raised the issue of Parish Councils not being legally permitted to provide funding for churches. He also asked whether the church was covered by insurance that could cover some of this work. Cllr Thurlow said he didn't know but would look into this. Cllr Woods said it was an important historical building for the village and could possibly be funded on the basis, however, this would be as a 'one-off' grant as the Council did not want to set a precedent of funding the Church. Cllr V Guglielmi agreed with this. Cllr C Guglielmi commented that it was an integral part of the community, providing a churchyard cemetery. It was agreed to discuss the issue further at the November budget setting meeting and after that meeting to write to the Diocese regarding their funding of the Church. It was also agreed to invite Dom and Peter Crowhurst to the October Full Council meeting so the issue could be discussed further.

**Proposed:** Cllr C Guglielmi **Seconded:** Cllr Newman-Wright **All agreed**

**Action:** The Clerk to put this as an item on the November Full Council meeting and letter to be sent to the Diocese after that meeting

**Action:** The Clerk to invite Rev Dom Turner and Peter Crowhurst to the October Full Council meeting

#### **050/2023 Public Realm committee:**

- a) Works to Riverview Car Park. Update received from Cllr Thurlow who said the works had started on Monday and would go on for probably a week and a half. He would update at the next meeting.
- b) Items Councillors may wish to raise/discuss. The Chair raised two issues that had been raised by local residents. One resident has asked about the parking issue on Colchester Road and whether red lines were going to be put in. The meeting confirmed that a decision had been taken to extend the yellow lines rather than put in red lines and asked the Clerk to respond to the resident with this information.
- c) The Chair also raised the issue of access to the rear of a property behind School Lane so they could clear it up. Currently the rear of the property was being blocked by rubbish being collected there. It was agreed that the Clerk would pass the issue onto the football club and ask them to clear up the area.

**Action:** The Clerk to respond to both residents and speak to the football club

**051/2023 Administration Committee:**

- a) Council's expenditure
  - i) A list of expenditure for August and a bank reconciliation for July was circulated prior to the meeting for information
  - ii) Two councillors verified invoices, confirmed by initialling Expenditure Spreadsheet and Invoices with green ink.
- b) Items Councillors may wish to raise/discuss. There were no further items raised.

**052/2023 Update ref other Meetings attended, or to be attended, by Councillors.**

Cllr C Guglielmi advised that further to the Five Estuaries Offshore Wind Farm public consultation there would be more consultations happening in the future which the Council needed to prepare for. For instance, the North Falls proposals will be coming soon which will affect Lawford. He said that Essex County was pushing for Government to deal with these proposals in a more coherent way so the combined impact of all the proposals can be considered together.

The meeting closed at 8.05pm

Signature: ..... Date: .....  
(Chair)