

Lawford Parish Council



Minutes of the **Public Realm Committee** meeting held in the **Small Hall, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG** on **Monday 6 December 2021** at **7.00 p.m.**

Ogilvie Hall Covid rules were followed.

MINUTES

1. Present:

Councillors: Woods (Chair), V Guglielmi, Barrett, Thurlow and Newman-Wright

Acting Clerk: Mr A Lee

Members of the public: Two (who departed after Cllr. V Guglielmi had arranged for Cllr. C Guglielmi to contact them the following day about a problem relating to Dixon Close)

Apologies for Absence: Cllr. Pretty

2. Minutes:

Minutes of the **Public Realm** meeting held **Monday 4 October 2021** were approved.

Proposed: Cllr. Barrett **Seconded:** Cllr. Thurlow **Agreed**

3. Action Points from the meeting held on 4 October 2021:

Clerk has been asked to enquire of ECC as to the possibility of an increase to the Grant they provide Annually to cut grass.	Completed 2 September – chased twice, response has been circulated but is not conclusive
Clerk to write to Tendring District Council about having three collections every week of the Parish Council's public bins and to install a small public bin to the bus stop opposite Manningtree High School.	Cllr Thurlow has had a meeting with Jon Hamlet TDC (<i>information circulated</i>)
Clerk to liaise with Mistley Council's Chairman of the Tree-planting Sub-Committee.	Completed – awaiting response to confirm if Mistley is planning on planting any trees for the Jubilee
Cllr C Guglielmi to contact the three householders with an offer on a three-monthly basis regarding permission to park in return for maintaining the area	Unknown
Cllr Barrett to draft the first and second stage letters and to circulate them before the next meeting of the Parish Council.	Completed

Update on item 3 (3) above: Mistley Parish Council has referred this matter to the Platinum Jubilee Community Celebrations Working Group.

4. Declarations of interest:

Cllr. Barrett – Lawford Football Club.

5. General items:

- a) Queen's Jubilee – discussion reference event with Manningtree Town and Mistley Parish Councils following e-mail received from Manningtree Town Council (*e-mail circulated*)

Following a discussion, Councillors felt that Lawford should continue to be involved in a joint community project and that the matter should be referred to Full Council. Cllr. Barrett to continue to represent Lawford at the next meeting of the Working Group on 7 December.

Action: Clerk to add the item to the agenda of the Full Council meeting on 20 December

- b) Queen's Jubilee – Tree Planting (confirmation of Mistley Parish Council's *(plans awaited)*)

Acting Clerk reported that Mistley had referred this matter to the Platinum Jubilee Community Celebrations Working Group. Cllr. Barrett to attend the next meeting of the Working Group on 7 December and would report back.

- c) Lawford's refuse and dog litter bins (*notes circulated – Cllr. Thurlow*)

Cllr. Thurlow reported back on his meeting with Tendring District Council's Jon Hamlet. Cllr. Thurlow demonstrated the current sites of Lawford's refuse and dog litter bins and the proposed re-siting of some, on a large-scale coloured map of the Parish.

- d) Items Committee may wish to raise, discuss, or take forward

- (i) Green Waste

Cllr. Barrett reported that vegetation near the bridge adjacent to Keating Close and Turner Road had been cut back (possibly by volunteers) but the green waste had been left in situ. It was agreed that the handyman be instructed to remove about a pick-up truck's quantity of green waste.

Action: Clerk to liaise with the Handyman.

- (ii) Letter and image from a Lawford Dale resident about the problem of trees adjacent to a public footpath over-shadowing nearby gardens of residents and requesting that Tendring District Council be contacted to undertake remedial action.

It was agreed the matter be reported to Tendring District Council.

Action: Clerk to report problem to Tendring District Council.

- (iii) Lawford, Manningtree and Mistley Guide – proposal from a Manningtree resident to update, publish and distribute a new Guide and include as part of a Welcome Pack

Following a brief discussion, it was agreed to refer the matter to Full Council.

Action: Clerk to add the item to the agenda of the Full Council meeting on 20 December.

6. School Lane:

- a) Update reference memorial bench at School Lane for a resident (*Cllr. Thurlow*)

Cllr. Thurlow reported that the bench had been ordered and he would arrange for it to be fitted.

- b) Update on re-siting the 'bricks' at School Lane (*Cllr. Thurlow*)

Cllr. Thurlow reported that the matter was ongoing.

- c) Update from Cllrs. C Guglielmi and Thurlow ref meeting with Mr Duchars (Football Club)

Cllr. Thurlow reported that the meeting had been held and the matter was currently with Cllr. C Guglielmi.

- d) Items Committee may wish to raise, discuss, or take forward

There were none.

7. Summers Park:

- a) Update reference footpath works (Cllr. Thurlow)

Cllr. Thurlow reported that the footpath works had been completed. Councillors were pleased to note that the footpaths were being used and appreciated by residents.

- b) Update on accessing Grant Funding for works (Cllr. Thurlow)

Cllr. Thurlow explained that there was nothing to report.

- c) Items Committee may wish to raise, discuss, or take forward

There were none.

8. Riverview:

- a) Items Committee may wish to raise, discuss, or take forward

There were none.

9. Lawford Green:

- a) Items Committee may wish to raise, discuss, or take forward

Cllr. Thurlow reported that the play areas were being monitored as they had a tendency for rainfall to accumulate.

The next **Public Realm Meeting** is scheduled for **Monday 7 February 2022**

The meeting ended at 8.07 p.m.

Signature: (Chairman)Date: