

# Lawford Parish Council



Minutes of the **Public Realm Committee** meeting held in the **Small Hall, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG** on **Monday 7 February 2022** at **7.00 p.m.**

**Ogilvie Hall Covid rules were followed.**

## MINUTES

### 1. Present:

**Councillors:** V Guglielmi (Chair), C Guglielmi, Woods, Barrett, Thurlow, Barrett, Pretty and Newman-Wright

**Acting Clerk:** Bridget Tighe

**Members of the public:** None

**Apologies for Absence:** None

### 2. Minutes:

Minutes of the **Public Realm** meetings held **2 August 2021** (following amendment to 8 c i)) and **6 December 2021** were approved.

**Proposed:** Cllr Newman-Wright **Seconded:** Cllr Thurlow. **Agreed**

### 3. Action Points from the meeting held on 6 December 2021:

Queen's Jubilee – Clerk to add the item to the agenda for the Full Council meeting on 20 December 2021	Completed
Green waste near the bridge – Clerk to liaise with the handyman to remove	Completed
Problem of trees adjacent to a public footpath over-shadowing nearby gardens – Clerk to report problem to Tendring District Council	Ongoing
Lawford, Manningtree and Mistley Guide – Clerk to add to the agenda of the Full Council meeting on 20 December	Completed
Preparations for marking the Queen's Platinum Jubilee Community Celebrations	Ongoing

### 4. Declarations of interest:

Cllr. Barrett – Lawford Football Club

Cllr. Pretty – Corinne Simons is known to her

### 5. General items:

a) A review of Council's Byelaws. Cllr Thurlow reported he had submitted an updated copy on 21.1.22 and would wait for a response.

**Action:** Cllr Thurlow to update when he receives a response

**Action:** Cllr Thurlow to update the Clerk on the submission

a) Gravestone and memorial in St Mary's churchyard [note an email had been circulated]

This item was discussed and it was agreed that in order to renovate this memorial stone as requested permission would need to be given from the church. Therefore, the Clerk would advise C Simons of the contact details for the Church Warden so this could be done. If permission was given then the Parish Council would consider providing a small one off grant for the renovation. This would be considered at Full Council.

**Proposed:** Cllr C Guglielmi **Seconded:** Cllr Thurlow **Agreed**

**Action:** Parish Clerk to write to C Simons to inform her of the discussion and the contact details for the Church Warden

#### 6. School Lane:

- a) Approval for quote for hedge to rear of football pavilion from John Glover was agreed by all. Cllr Thurlow said he would speak to Mr and Mrs Aherne to let them know that the works had been agreed. He would also ask the football club to keep an eye out to ensure this did not build up again in the future.

**Proposed:** Cllr C Guglielmi **Seconded:** Cllr Thurlow **All agreed**

**Action:** Cllr Thurlow to speak with Mr & Mrs Aherne and the Football Club

- b) Update on memorial bench at School Lane. Cllr Thurlow informed the meeting that an order had been placed and the location agreed. The wording on the plaque is now being considered.
- c) Items Committee may wish to raise, discuss, or take forward

There were none.

#### 7. Summers Park:

- a) Update on accessing grants for works. Cllr Thurlow said none since he had accessed £5,000 for the Riverview Car Park.
- b) The meeting noted that diagrams providing details of the trees on Summers Park had been received from Rose Builders.
- c) Items Committee may wish to raise, discuss, or take forward

There were none.

#### 8. Riverview:

- a) Discussion on the application for Earth Festival and note of meeting held on 24.1.22 which had been circulated. Councillors noted the change of date for this event was 26.6.22 and expressed some of their concerns with the preparations and arrangements for the day. It was agreed that they would send the Clerk a note of their concerns so she could compile a list ready for the next Full Council meeting on 21.2.22 when Steve Tattam (organiser of the Festival) would be attending to talk to the Council about the Festival.

**Action:** Councillors to send a note of their thoughts/concerns to the Clerk

**Action:** the Clerk to compile a list for the Full Council meeting to be held on 21.2.22

- b) Queen's Platinum Jubilee Celebrations. Cllr Barrett said progress had been good. The event was going to be called 'A Right Royal Party in the Park' which included live music, food, drinks, children's activities and a procession to the Walls in Manningtree with fireworks. He said the organisers had requested a donation from Lawford Parish Council of £2,800 to match the Mistley PC contribution. It was agreed that this request would be considered at the next Full Council meeting on 21.2.22. Mistley Parish Council also asked if a late contribution to the Fun at the Furze event could be resolved. The amount was £1,303.85. It was agreed that the Clerk would go through the spreadsheets and look for this amount but it was generally thought that this had been resolved and had been paid.

Cllr Barrett updated the meeting on the Beacon. All Beacons would be lit together on Thursday 2<sup>nd</sup> June at 9.45pm. He had investigated a gas fuelled beacon however after discussion it was agreed that the Clerk would contact the Clerk at Bradfield Parish Council to find out about a permanent Beacon which Cllr Guglielmi said they were going to install.

**Action:** Clerk to put request for contribution to the Queen’s Jubilee Celebrations on the Full Council agenda

**Action:** the Clerk to look for £1,303.85 in the Fun at the Furze account 2018/19

**Action:** the Clerk to contact Bradfield Parish Council regarding a permanent Beacon

**Action:** Cllr Barrett to respond to letter from Nancy Sword at TDC regarding plans for the Jubilee

c) Cllr Thurlow updated the meeting that he was waiting for two quotes for the Riverview Car Park gate. He had raised £5,000 for this work.

d) Cllr V Guglielmi updated the meeting that she and Cllr C Guglielmi had met with Shaun from English Rose Landscapes regarding removing bins from School Lane. He agreed to come back with a quote.

**e) Lawford Green:**

a) The Risk Assessment for Lawford Green Car Park [circulated] was Approved by all.

b) Cllr C Guglielmi and Cllr Thurlow confirmed they were meeting John Glover on site on Summers Park on 17<sup>th</sup> February at 9am to go through the contract and discuss whether he wanted to take on the work of Tree Warden for the Council

**Action:** Cllrs Guglielmi and Thurlow to provide update from this meeting at Full Council on 21.2.22

c) Cllr Pretty asked if Ogilvie Hall could be approached regarding the overhanging trees on the road outside the building.

**Action:** Clerk to contact Ogilvie Hall

The next **Public Realm Meeting** is scheduled for **Monday 4 April 2022**

**The meeting ended at 8.30 p.m.**

Signature: (Chairman) .....Date: .....