

Lawford Parish Council



Minutes of the Public Realm Committee Meeting held virtually via Zoom on Monday 7 December 2020 at 7.30pm.

Members of the public were welcome to attend. Requests for the link and password to join the meeting to have been received by 11am on the day of the meeting to clerk@lawfordpc.org.uk

Clerk to the Council: Mrs Peachey

MINUTES

1. Present:

Councillors C Guglielmi (Host) Woods (Chair), Adcock-Jones, Pretty, Thurlow, Barrett and Newman-Wright

Clerk: Mrs Peachey (Co-host)

Apologies for Absence:

None

2. Minutes:

To approve minutes of the **Public Realm** meeting held **5 October 2020**.

Proposed: Cllr Barrett **Seconded:** Cllr Adcock-Jones **Agreed**
(Clerk will deliver minutes to Chairman for signing)

3. Action Points from the meetings held on 3 August 2020:

Investigate a short-term solution for the hard standing behind Highfields School	Completed
Resolution ref Single Use Plastics to Full Council with a view to passing a similar resolution to Mistley.	Completed
Update ref the proposal for a solution to the problems of emptying refuse and dog bins – see item 7	Completed
Quotes to be obtained for the Signage at School Lane Car Park – obtained, approved, and ordered	Completed
Council's Handyman meeting Cllr Pretty to discuss if he can remove the Ivy at Riverview. N.B Quote received, and Ivy removed by Landscape Services who council employ to maintain its grass & grounds	Completed
Lawford Green Car Park/Highfields School connecting gate - Cllr C Guglielmi speaking to Steven Rose to see if it can be made safe and Cllr Adcock-Jones was to meet Cllr Guglielmi at the site to understand the difficulties	Completed
Second quote to remove Tennis Court Fencing to be obtained by Cllr Thurlow	Completed
Cllr C Guglielmi to chase TDC Solicitors to move along the purchase of Riverview	Completed
Cllr C Guglielmi dealing with an overgrown garden of a property rented from TDC where the occupant is deceased.	Update
Cllr C Guglielmi to contact Manningtree High school regarding an incident involving pupils	Completed

4. Declarations of interest:

Cllr Pretty – Treasurer Frankenberg Partnership

Cllr Adcock-Jones – Item 8a) works for the Solicitors acting for council ref Lawford Green

5. Memorial to Mr Rolfe M.B.E:

Cllr Thurlow advised he has been in contact with the company and a date for delivery is awaited.

6. Frankenberg Partnership Association:

Cllr Pretty advised the 50th Anniversary visit is planned for October 2021, but plans will not be announced until it is clear the Covid situation is under control

7. Refuse Bins:

For information, see response below re the proposed contract to empty bins submitted to TDC by Cllr Thurlow

*TDC must ensure the waste budget remains within control and in the first instance they will carry out another audit of the Lawford area to map the bins to see if there is scope for any savings through efficiencies which would then allow future bins to be absorbed into the contract at NIL cost. Due to work commitments they do not expect this piece of work to commence until the **late February**, but once complete will let Council have a copy of the map and findings.*

8. Lawford Green Car Park

a) Emails have been exchanged and council awaits a response from Highfields School to the latest email/suggestion

b) The Car Park will be opened on **Thursday 10th December** for parents to park and deliver/collect their children from Lawford C of E School. The School will not open the gate between the school and car park; therefore, parents will have to walk children round to the school. Whilst this may take a little longer it is much safer than parking on the highway and will cause much less obstruction for residents and vehicles in the area. The car park will only be open during school hours and not at weekends or holidays. It is not for use by commuters or contractors.

For note: Cllr C Guglielmi advised council the Zebra Crossing on Long Road will be started in February/March 2021 and consideration is being given to extending the no parking further along Long Road.

9. Projects – schedule of works to be agreed

a) Signage School Lane

i) Council decided the car park at School Lane will open until 8pm in the Summer months (1 June until 30 September) Clerk will arrange for a sign to reflect this. It was suggested residents in School Lane be canvassed for a volunteer to lock the gate during these months. **Proposed:** Cllr Pretty **Seconded:** Cllr C Guglielmi **Agreed**

ii) Following minor amendments, the circulated signs were approved. Clerk will arrange for them to be produced and installed. **Action - Clerk**

b) Review and agree suggested projects for 2021 and beyond, agree a schedule of works, identifying source of funding (reserves or grant funding **As some councillors had not received the posted spreadsheets it was agreed this be carried forward to Full Council on 21st December 2020.**

Action - Clerk

10. Riverview Purchase update

Council has advised solicitors exchange of contracts can take place as soon as possible. Email received since the Agenda was issued advised TDC had come back with amendments (which were in LPC's favour) for LPC to approve. Email trail circulated to councillors.

11. Defibrillator update:

a) The box has been received and the defibrillator is currently being commissioned at the Ambulance Trust Engineering Department at Barton Mills. Once completed it will be delivered to the Manningtree First Responders.

15. Highways Matters:

a) School Lane – Cllr C Guglielmi advised the sign that was knocked down by a truck will be replaced and a claim has been made on the company. A Volume/Traffic survey has been completed and the result is awaited, following that result a NO HGV ACCESS sign could be revisited. Rose Builders have put a sign up advising 'NO HGV's to the Construction site'

Cllr Pretty advised of problems the opposite end of School Lane and Cllr Newman Wright advised of issues with Trucks getting stuck on Colchester Road on the bend when a bus is coming in the opposite direction. Other issues relating to Highways matters raised during the meeting will be placed on the next Public Realm Agenda

The next **Public Realm Meeting** is scheduled for **1 February 2021**

Signature: (Chairman)Date: