



Minutes of the Amenities Committee Meeting held at Ogilvie Hall, Wignall Street, Lawford, CO11 2JG at 8pm on Monday 4 June 2018.

1. Present:

Councillors Woods, Adcock-Jones, Miles, Mr Thurlow (co-opted) observing Cllr Langstone
Clerk: Mrs Peachey

Apologies:

Cllr V Guglielmi

2. Election of Chairman:

Cllr Woods was proposed

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Miles **Agreed**

3. Election of Vice Chairman:

Cllr Adcock-Jones was proposed

Proposed: Cllr Woods **Seconded:** Cllr Miles **Agreed**

4. Minutes:

The minutes of the meetings held on **5 February 2018** and **9 April** were **signed by the Chairman** (see item marked * in 5 below) as committee members present at the meetings have since resigned from council.

5. Action Points from the meeting held on 9 April 2018:

It was proposed Cllr Adcock-Jones be appointed Vice Chair as this was not on Agenda taken to full council for agreement	Completed
* Councillors present at the meeting of 5 February 2018 had resigned therefore minutes were not agreed. Clerk asked to enquire of EALC how to resolve this. Note: Advised Chairman to sign minutes.	Completed
Due to time constraints and workload it has not been possible to arrange a Byelaws meeting.	Ongoing
Riverview information to Full Council	Completed
Chase Football Club contribution to resurfacing car park	Completed
Mr Thurlow to check the Tennis Courts in relation to Health & Safety following decommissioning	Ongoing
Residents request to fly gliders at School Lane – to Full Council for approval	Completed
Damaged Street Light – claim to be chased – Note: this has now been resolved and A&J advised the work can be done	Completed
Clerk requested to get an update from the builders regarding the flooding of the new play area at Strawberry Fields	Completed
Quotes for the removal of the tree on the re-routed footpath	Ongoing
Pass request on to ECC to plant trees in the verges along Long Road and a Hedge at the top of Cox's Hill	Completed

6. Declarations of interest:

Cllr Adcock-Jones ref Riverview Purchase – works for a competitor

7. New Website:

Council expressed a wish to revisit having a purpose built website (this was last discussed in 2016) the Clerk was asked to speak to Manningtree regarding the cost and usability of their website and to Mr Saint-James

Action

8. Byelaws:

For information; due to time constraints and workload it has not been possible to arrange a meeting. One will be arranged ASAP.

9. Bench on Riverbank:

For Information: previously a request to replace a missing bench along the river was declined (*meeting minutes 18 December 2017 95/1718 f*) however the resident has suggested his family donates a bench – advised to contact TDC

10. Riverview:

Riverview purchase – no further progress, Birkett Long LLP is waiting for a response from TDC ref the requested amendment to terms.

11. School Lane:

For information/discussion/decision:

a) Decommissioning and making safe tennis courts – quote from handyman to repair/make the courts safe was quoted at £4,250.00. Mr Thurlow provided a report of the condition and possible outcomes for the Tennis Courts. It was determined the courts were in such a poor state that works of some description had to be carried out and made a number of suggestions. **The Committee asked the /clerk to obtain quotes to:**

- I. Renew the fencing and resurface the Tennis Courts
- II. Provide adult fitness equipment
- III. Remove the entire structure and return to grass, however this could present problems as the electrics for the court Lights are present. **Action**

Note: the electric contract for the Tennis Court Lights is due for renewal on 2 August (quote provided for a fixed price plan is £96.02 Standing charge of 27p per day and a normal unit price of 22.38p per kWh) and given the likelihood the area will be used for recreation it was proposed the lights not be disconnected. **Take to Full Council for approval- Action**

12. Waldegrave Way:

For information; the claim has been settled for the damaged Street Light outside 80 Waldegrave Way, and A&J have installed the Street Lamp and are waiting for UKPN to connect the power.

13. Strawberry Fields/New Play Area:

Clerk was asked to enquire as to when the new Play area would be opened. **Action**

14. Trees:

a) Quotes received to remove and grind out the tree obstructing the rerouted footpath 13 at School Lane;

- I. Essex woodland £450.00
- II. PIPS Trees & Landscaping £385.00

It was proposed PIPS Trees & Landscaping be appointed

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Miles **Agreed Action**

b) Spring Tree Inspection – Mr Thurlow advised he had carried out the inspection and only cosmetic work needed to be done. Clerk will ask the handyman to carry out the work. **Action**

15. Agreeing to events on council property:

Request received from Lawford Football Club to use School Lane recreation ground for the Annual '5 a Side' football match on 8 July 2018. Committee propose approval.

Proposed: Cllr Woods **Seconded:** Cllr Miles **Agreed Action**

16. Matters to be raised by members for the next agenda:

None

The meeting concluded at 9pm

The next **Amenities Committee Meeting** is scheduled for **6 August 2018**.

Signature: (Chairman)Date: