

Lawford Parish Council



Minutes of the Amenities Committee Meeting held at Ogilvie Hall, Wignall Street, Lawford, CO11 2JG at 8pm on Monday 6 August 2018.

1. Present:

Councillors Woods, Adcock-Jones, V Guglielmi and Mr Thurlow (co-opted)
Clerk: Mrs Peachey
1 Member of the public

Apologies:

Clr Miles

2. Minutes:

The minutes of the meetings held on **4 June 2018** were **agreed and signed by the Chairman**

Proposed: Clr Woods **Seconded:** Clr Adcock-Jones **Agreed**

3. Action Points from the meeting held on 4 June 2018:

Clerk to speak to Manningtree regarding the cost and usability of their website and to enquire of Mr Saint-James	Completed
Clerk to obtain quotes providing various options to replace decommissioned Tennis Courts	Completed
Renewal of Tennis Court Electricity contract to Full Council	Completed
Clerk was asked to enquire as to when the new Play area would be opened Note: this has since been opened	Completed
Removal of trees on Footpath by PIPS Trees & Landscapes to Full Council	Completed
Handyman to carry out minor works recommended by Tree Inspection	Ongoing
Approval of use of School Lane for Annual '5 a side' football match	Completed

4. Declarations of interest:

5. New Website:

Councillors Brown and Langstone volunteered from Personnel and Finance to sit on the Website Working Party. Clr Miles was suggested from Amenities as he manages council's Facebook page. It is hoped the first meeting will take place in the office on 20 August at 6.30pm. Information has been sourced from three providers regarding building a website.

6. Byelaws:

For information; a meeting will be arranged later in the year when the holiday period is finished.

7. Riverview:

Riverview purchase – Birkett Long advised they finally received a response from TDC's solicitor who advised they met with their client on 2 August 2018 – feedback from that meeting is still awaited.

8. School Lane:

For information/discussion/decision:

Discussion surrounding the future use of the decommissioned Tennis Courts. Quotes requested for the suggestions below;

- I. Renew the fencing and resurface the Tennis Courts
- II. Provide adult fitness equipment
- III. Remove the entire structure and return to grass, however this could present problems as the electrics for the court Lights are present.
Quote obtained for MUGA (reference purposes) and ranges from £18,089.00 to £60,547.00 depending on surface treatment.
Note: Quote received since meeting for Adult Fitness equipment. Cost varies dependent on equipment chosen (*email circulated for information*)

A resident who is also a Tennis Coach is keen to reinstate the Tennis Courts but recognises there will need to be versatility to encompass other games (Multiuse games area). He has approached the Football Club to establish the interest in such a project and believes it to be favourable. **Following discussion** it was agreed Mr Thurlow will work with the resident and Clerk investigate the possibilities and what grants may be available to finance such a project given the expected S106 monies will not now be forthcoming. Clerk to obtain 2 additional quotes. **Action**

For note: It was brought to councils attention that residents were experiencing difficulty booking the MUGA at Highfields School, both in finding the booking arrangements on the schools website and actually contacting someone at the school to make a booking. The Clerk was asked to again raise this with the school. **Action**

9. Strawberry Fields/New Play Area:

- a) **For information;** handing over of Strawberry Fields Play area took place on Thursday 19 July 2018 at 10am. Schools were invited. Damage already incurred to play equipment and rubbish left in the play area. The builders have arranged the repair to damaged play equipment and a councillor and councils handymen have cleared rubbish from the area. Clerk to make enquiries of TDC regarding the regular emptying of the bins and request one of the bins is placed outside the play area following information that VEOLIA will not enter a play area to empty bins. **Action**
For information: Rose Builders have advised the equipment was provided and installed by Playdale Playgrounds.
- b) It was raised with Rose Builders that a solid path is needed to join up the Essex Way and Cotman Avenue. A quote has been received as follows:
 - i. At 2.00m wide (as at Cotman Avenue) the cost would be £22,500.00 + VAT
 - ii. At 1.50m wide (as behind Manningtree High School) the cost would be £18,500.00 +VAT
 The quotation allows for all necessary labour, plant and materials as required providing independent footpaths to Essex County Council specification with tarmacadam surfacing. The assumption is that no lighting will be required as there is currently none behind Manningtree High School or at Cotman Avenue.

The works will involve diversion of the existing footpaths whilst the works are carried out, and dealing with Essex County Council has been included in the quote. It is assumed ECC will grant any necessary permission for upgrading the stretch of public footpath. Two additional quotes are to be sought. **Action**

- c) **Additional Bins at Summers Park (also see item 9a)** – following an enquiry of TDC, LPC has been advised they only have 15 on their list for emptying in Lawford. They also advised there is no specific contract as no invoicing takes place for emptying bins but there is, of course, a cost implication with each additional bin emptied. (*email circulated*) However, on checking emails from 2015, when the arrangement was made, a cost is stated for LPC. Clerk to investigate. Until resolved council's handymen will empty the bins. **Action**
- d) Shingle providing drainage around the park is being kicked about and Rose Builders have advised they will turf the area.

e) Suggestion trees are planted around the play area for shade. Following discussion it was suggested council waits to see what materialises over winter.

Also raised: signs are needed for the play area. Clerk to obtain quotes. **Action**

10. General Litter:

For information; Litter within and around Manningtree High School perimeter. This has been raised with the school with a request to tidy the area to stop it blowing around.

11. Flower bed – Cotman Avenue:

For Information; Handyman has moved some plants in preparation for the wall to be adjusted at 59 Nash Close.

12. Production of a Promotional Video for Manningtree/Mistley and Lawford:

This is ongoing – Cllrs Brown and Miles are looking into the proposal and will report back to council.

13. Agreeing to events on council property:

Email Request that Circus Tyanna visit Lawford during September. A site has not been identified nor has the type of equipment/space needed. As pointed out by committee, Waldegrave Way is too small and has no parking, Riverview is a sloping site and also has no large parking facility and although School Lane has parking the Football season is in full swing therefore the ground is in regular use and therefore not available. It was also highlighted that there would be no appetite for having trucks and tents sited on the football pitches with the potential destruction it may cause.

Clerk requested to obtain more information regarding what is involved and space required. **Action**

14. Matters to be raised by members for the next agenda and other information:

- a) Mr Thurlow will be carrying out the annual inspection of Owls Flight Dell with Leon Woodrow
- b) Request that Handyman advise the additional cost to cut and keep tidy the area around the footpath at the back of Nash Close – Leftleys. It was also noted a Lawn Mower and other items had been 'Fly tipped'. Clerk requested to contact TDC to get it removed. **Action**

The next **Amenities Committee Meeting** is scheduled for **1 October 2018**.

The meeting concluded at 9.10pm

Signature: (Chairman)Date: