

Lawford Parish Council



Minutes of the Amenities Committee Meeting held at Ogilvie Hall, Wignall Street, Lawford, CO11 2JG at 8pm on Monday 1 October 2018.

1. Present:

Councillors Miles and Mr Thurlow (co-opted) Cllrs Baker and Langstone were requested to remain in order that the business of the day could be conducted. Cllr Langstone was requested to chair the meeting

Clerk: Mrs Peachey

1 Member of the public

Apologies:

Cllrs V Guglielmi Adcock-Jones and Woods,

2. Minutes:

To approve minutes of the meetings held on **6 August 2018** unable to agree (Cllrs Woods, V Guglielmi and Adcock-Jones not present) **Action – to Full Council**

3. Action Points from the meeting held on 6 August 2018:

Clerk to obtain 2 further Quotes for the refurbishment of the decommissioned Tennis Courts at School Lane (Quotes requested but not yet received)	On going
Clerk to enquire again of Manningtree High school regarding the ease of booking the MUGA	Completed
Enquire ref the regular emptying of bins on Summers Park	Completed
Two quotes to be obtained to join up the Essex Way and Cotman Avenue (one quote obtained awaiting response from other contractors)	On going
Clerk to investigate regarding the cost of emptying additional refuse bins following TDC's response that there is no charge.	Completed
Clerk to obtain quotes for signs at the play area in Summers Park	Completed
Clerk to obtain further information regarding a request to have a circus in Lawford	Completed
Get costing from handyman to cut and keep tidy the area around the footpath at the back of Lydgate Close and to get a 'Fly tipped' lawn mower removed.	Completed

4. Declarations of interest:

None

5. **Resident asked if Council would support a Christmas event** tentatively booked for 10 November 2018. Following discussion, it was agreed although it was a lovely idea there was insufficient time to organise such an event but perhaps this could be revisited for 2019 giving enough time to organise it.

6. New Website:

Following a very informative presentation by Mr St. James the Website Working Party are currently gathering ideas for the new website with a view to arranging presentations from three providers. They will meet at 6.30 on 15 October prior to the Full Council meeting.

7. Byelaws:

For information; a meeting to be arranged. – this is ongoing

8. Riverview:

- a) Riverview purchase – it was felt that as the committee was reduced in number this should be discussed by Full Council. **Action – to Full Council**
- b) **For information;** Glass and drugs paraphernalia is being found on the recreation ground. Cllr C Guglielmi is taking this up and council's Handymen will be making regular visits to clear the area.
- c) Quotes received to remove diseased Field Maple at Riverview (behind 33 Colchester Road)
PIPS Trees & Landscaping £310.00
Essex Woodlands £350.00
Proposed PIPS Landscaping be appointed **Proposed:** Cllr Miles, **Seconded:** Cllr Langstone **Agreed**
Action – Clerk requested to instruct PIPS Landscaping

9. School Lane:

For information/discussion/decision:

- a) Boat has been repaired and an insurance claim made to repair the vandalised parts.
- b) Further quotes requested but as yet not received for the below suggestions;
 - I. Renew the fencing and resurface the Tennis Courts
 - II. Provide adult fitness equipment
 - III. Remove the entire structure and return to grass, taking the electrics for the court Lights into consideration.

10. Strawberry Fields/New Play Area:

For information;

- a) Formal registration documents for the first piece of land transferred to the Parish Council have been received. *Clerk has notified council's insurers of the acquisition.*
- b) Further quotes to join up the Essex Way and Cotman Avenue have been received, however it was felt an Emergency Amenities Committee meeting should be convened with all the committee present to discuss in depth. **Action – Clerk to arrange a meeting of all committee members**
- c) Bins – response awaited regarding the discrepancy identified by TDC who said they only have 15 logged for emptying and not 17 as identified by LPC. Maps sent to TDC for resolution.
- d) Rose Builders have provided an alternative to the shingle drainage around the play area at Summers Park.
- e) Quotes received for play area signs:
 - Under 7's sign £71.95 + £10.00 carriage and VAT
 - Regulations sign £360.00 (no VAT) and £20 to replace the 'Es' defaced from the Riverview sign.

Proposed: Cllr Langstone **Seconded:** Cllr Miles **Agreed**
Action - Clerk requested to order signs and get additional works carried out

11. Waldegrave Way:

- a) The rotted step log has been replaced

12. Lawford Dale:

Quote received for LPC's handyman to clear/cut area behind Lydgate Close and maintain on a regular basis.

Cost; £600.00 to clear and 2-3hours per month to maintain

Proposed this be taken to Full Council and Finance

Proposed: Cllr Langstone **Seconded:** Cllr Miles **Agreed**
Action – take to Full Council

13. Flower bed – Cotman Avenue:

For Information; fencing has now been relocated near the flower bed at the bottom of Cotman Avenue

14. Production of a Promotional Video for Manningtree/Mistley and Lawford:

No further information has been received. Proposed this be removed from Agenda.

Proposed: Cllr Langstone **Seconded:** Cllr Miles **Agreed**

Action - Clerk to remove from Agenda

15. Agreeing to events on council property:

None received

16. Matters to be raised by members for the next agenda:

None

The next **Amenities Committee Meeting** is scheduled for **3 December 2018**.

Signature: (Chairman)**Date:**