

Lawford Parish Council



Minutes of the Amenities Committee Meeting held at Ogilvie Hall, Wignall Street, Lawford, CO11 2JG at 8pm on Monday 3 December 2018.

1. Present:

Councillors Woods, Adcock-Jones, Langstone (*requested to attend as not quorate*) and Mr Thurlow (Co-opted)

Clerk: Mrs Peachey

Apologies:

Cllr Miles and V Guglieimi

2. Minutes:

Minutes of the meetings held on **1 October 2018 could not be approved** (Cllr Miles)

To Full Council - Action

3. Action Points from the meeting held on 1 October 2018:

Clerk to obtain 2 further Quotes for the refurbishment of the decommissioned Tennis Courts at School Lane (Quotes requested but not yet received)	On going
To Full Council for approval of minutes of the meetings held on 6 August 2018 not quorate	Completed
Riverview purchase – it was felt that as the committee was reduced in number this should be discussed by Full Council.	Completed
Two quotes to be obtained to join up the Essex Way and Cotman Avenue (one quote obtained awaiting response from other contractors)	On going
Instruct PIPS Landscaping to remove dead Field Maple. Tree now removed	Completed
To arrange a meeting of all Amenities committee members. Decision not to arrange due to lack of availability	Completed
Summers park - order signs and get additional works carried out – now installed	Completed
To Full Council – agreement that Handyman should cut and tidy grass behind Lydgate Close	Completed
Remove item ref Promotional Video from Agenda	Completed

4. Declarations of interest:

None

5. Talent contest/free coffee:

Discussed at Full Council as possible options to bring the community together – following discussion it was felt this should be held over until after the May elections. **Action**

6. Enchanted Cinema:

Following discussion at November's Full Council regarding bringing the Community together, committee discussed whether this is something Council could investigate. Whilst it was felt it was a nice idea Lawford has no suitable area to put such an event on that would allow the event, parking and refreshment stalls.

7. Byelaws:

Ongoing

8. Contract to empty Council's bins;

Clerk updated committee regarding TDC's response (LPC advised TDC will carry out an audit)

9. Event - Road Closures:

Revised closure of roads to service a 5k and 10k run by 'Race Discovery' which is to raise money for the High School. *It was felt the revised closure was more suitable.*

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Woods **Agreed**

Note: Cllr Langstone abstained

10. Riverview:

No further information in relation to its purchase

11. School Lane:

For information/discussion/decision:

a) Replacing/renovating Tennis Courts – Mr Thurlow previously circulated information regarding progress and currently there is nothing more to add. Awaiting a quote from 3G but advised no surface will fit all sports/activities and depending on option chosen it may not be necessary to take up the existing surface. Thought has been given to making the area larger and moving the Football Pitch further down the field. Two quotes will be obtained taking in both size suggestions. Thought will also need to be given on how it will be run. Mr Thurlow advised taking it to fruition is likely to take upwards of 2years.

12. Strawberry Fields/New Play Area:

a) Dog Bin on footpath, requested by a resident – Mr Thurlow will meet Council's Handyman to relocate a dog bin. **Action**

b) As the Clerk has been advised the refuse collectors will not go into the play area Clerk has been asked to contact Rose Builders to get the two refuse bins in the play area moved outside. **Action**

c) The bin at the back of the High School to be changed to a large bin **Action**

d) An extra bin is required in Strawberry Lane **Action**

e) Joining up the Essex Way and Cotman Avenue – it is proposed Colne Contracts undertake the works. (*Quote received Footpath 1 - £4,900.00 Footpath 2 - £16,900.00*) Clerk has been asked to contact Colne Contracts to determine availability for Spring 2019. It was also suggested the soil be taken to Owls Flight Dell rather than pay to remove it. When approved Clerk to approach TDC.

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Woods **Agreed**

Action – to Full Council

f) Response received from TDC ref Bins/Contract *see item 8*

g) **For information** all signs now installed at Strawberry Fields **Thanks go to Dave Thurlow for assisting with the siting of the 'Regulations' sign.** *Committee agreed only one Regulations sign is required but that 2 x 'No Dogs' signs should be placed at the play area as councillors had seen dogs in the area.*

Proposed: Cllr Woods **Seconded:** Cllr Adcock-Jones **Agreed**

Action

13. Waldegrave Way:

Nothing raised

14. Lawford Dale:

Nothing raised

15. Agreeing to events on council property:

No requests received

16. Matters to be raised by members for the next agenda:

- a) Trees for the Play Area at Summers Park
- b) Acorn Village Art Group have placed picture in the underpass at the Railway. It was felt a letter of appreciation should be sent to them for brightening up the area.

The next **Amenities Committee Meeting** is scheduled for **4 February 2019**.

Signature: (Chairman)**Date:**