

Lawford Parish Council



Minutes of the Amenities Committee Meeting held at Ogilvie Hall, Wignall Street, Lawford, CO11 2JG at 8pm on Monday 4 February 2019.

1. Present:

Councillors Woods, Adcock-Jones, Langstone and Mr Thurlow (Co-opted)
Clerk: Mrs Peachey

Apologies:

Cllrs Miles and V Guglielmi

2. Minutes:

Minutes of the meetings held on **1 October 2018** could not be agreed (*Cllr Milles*). Minutes of the **3 December 2018** were approved.

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Woods
To Full Council - Action

3. Action Points from the meeting held on 1 October 2018:

Talent contest/free coffee - held over until after May elections	On going
Road Closures – advise TDC the revised proposal was more suitable	Completed
Dog bin to be relocated (by Mr Thulow & Council's Handyman) key is required and has been ordered	Completed
Ask Rose Builders to move the bins out of the Play area at Summers Park	Completed
The bin at the back of the High School to be replaced by a larger one - <i>quotes acquired</i>	Completed
Additional Bin for Strawberry Lane (quotes received)	Completed
Joining up Essex Way and Cotman Avenue to Full Council (<i>completed now to go to Finance</i>)	Completed
No Dogs signs – approved by Full Council and being ordered.	Completed

4. Declarations of interest:

Cllr Langstone – item 13 a)

5. **Acorn Village Art Group** has placed pictures in the underpass at the Railway. It was felt a letter of appreciation should be sent to them for brightening up the area. *Clerk requested to write to Acorn Village.* **Action**

6. Byelaws:

Ongoing

7. Refuse Bins:

- a) Contract to empty Council's bins - Ongoing – awaiting investigation results by TDC
b) Replacing a small bin behind the school at Riverview with a larger one. *Costs provided to date are greater than anticipated and the Clerk will continue investigating.* **Action**

8. Riverview:

- a) Purchase is ongoing – Clerk requested to chase on a weekly basis. Update received 6/02/19
"I have not received a response from the seller's solicitor other than that she was meeting with her client the week commencing 21 January 2019 to discuss the amendments. I have chased and will keep you updated."

- b) Quote for the repair of the wet pour at the Riverview Play area, which is a trip hazard - £450.00 + VAT. Hazard Tape will be placed around the affected area until a repair can be carried out.

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Woods **Agreed**
Action

9. School Lane:

- a) Replacing/renovating Tennis Courts – *Mr Thurlow updated the committee, who asked that he invite the Football club to Full council to clarify the situation.*

Clerk highlighted an email received from Essex Highways regarding the moving of the footpaths and that they had highlighted the cost incurred to re-route them to accommodate any pitch would be considerably more than previously as this had been to right an historic wrong.

10. Strawberry Fields/New Play Area:

- a) Trees for the Play Area at Summers Park – it was suggested council approach the Woodland Trust.

Action

- b) Joining up the Essex Way and Cotman Avenue – sending to Finance Committee as agreed at Full Council. Mr Thurlow advised he will be meeting Sarah Potter of Highways on site to discuss LP's proposal. It was suggested the meeting be arranged for 1 March and Cllr Woods would attend.

11. Waldegrave Way:

Nothing raised

12. Lawford Dale:

Nothing raised

13. Agreeing to events on council property:

- a) Request by Trinity Free Church to hold an event on the Riverview Playing Field 4 May 2019.

There was no objection to this application.

Proposed: Cllr Woods **Seconded:** Cllr Adcock-Jones **Agreed**

Note: Cllr Langstone abstained

14. Matters to be raised by members for the next agenda:

Cllr Langstone requested any items for the Chairman's Parish Meeting report be submitted to the chair in good time. It was also suggested information be collated to pass on to the next Committee Members.

The next **Amenities Committee Meeting** is scheduled for **1 April 2019**.

Signature: (Chairman) **Date:**