

Lawford Parish Council



Minutes of the Amenities Committee Meeting held at Ogilvie Hall, Wignall Street, Lawford, CO11 2JG at 8pm on Monday 1 April 2019.

1. Present:

Councillors Woods, Miles, V Guglielmi, Langstone and Mr Thurlow (Co-opted)
Clerk: Mrs Peachey

Apologies:

Cllrs Adcock-Jones

2. Minutes:

Minutes of the meetings held on **4 February 2019** were **agreed** and will be forwarded to Cllr Woods to sign.
Proposed: Cllr Woods **Seconded:** Cllr Langstone **Agreed**

3. Action Points from the meeting held on 1 October 2018:

Talent contest/free coffee - held over until after May elections. Resolved	Ongoing
Acorn Villages Artwork at the underpass in Manningtree. Clerk requested to write thanking them	Completed
Replacing Bin behind school at Riverview. Costs provided were greater than anticipated and the Clerk will continue investigating. <i>Clerk advised Council's Handyman has been unable to remove bin as post is solidly in the ground.</i>	Ongoing
Repair of Wetpour at Riverview	Completed
Enquire of Woodland Trust ref Free Trees for Strawberry Fields Play area	Completed

4. Declarations of interest:

None

5. Review of Byelaws:

Ongoing – carry forward to new council.

6. Contract to empty Council's bins;

a) **For information:** council awaiting investigation results by TDC

b) Clerk brought examples of cost to replace the bin at the back of the school for a larger one.

Given the issues with the bins in relation to contract, the expanding population and need for bins to be in other areas it was decided the next council carry out a review of LPC's bins. **Action**

Note: Clerk advised that councils Handyman had been unable to move the bin at Owls Flight Dell as it was solidly concreted into the ground. He had also suggested a bin be placed at the back of the properties on Summers Park (the area cut by the Handyman) as it was full of dog mess.

7. Riverview:

a) Purchase is ongoing – see circulated emails regarding overage.

For note: LGA s 101 Discharge of Functions by local authorities advises;

LGA s101 Arrangements for discharge of functions by local authorities.

(1) Subject to any express provision contained in this Act or any Act passed after this Act, a local authority may arrange for the discharge of any of their functions—

- (a) by a committee, a sub-committee or an officer of the authority; or
- (b) by any other local authority.

Following discussion, the committee recommend council goes ahead with the contract as presented by TDC but wish it to be agreed by Full Council.

**Recommend go ahead
Action**

8. School Lane:

- a) **Replacing/renovating Tennis Courts** – Mr Thurlow advised he had met with the Football Foundation and the FA who said the plan was viable but assessments were needed. A further meeting will take place to determine if the proposed plan is viable although there is concern the area available is not a large enough site. Following this meeting the Football Club will approach Council with a project.
- b) **For information:** Clerk has received an email from Essex Highways advising the cost of diverting footpaths should the above project be successful. *Clerk was asked to find out where Essex Highways are obtaining information about the proposals* **Action**
- c) **Decision:** Tennis court nets were removed and the hole in the fence is in the process of being repaired. It has been decided to lock the court gate, but it has been highlighted that if balls are kicked over it is possible a further area will be cut open to retrieve it and repair will be ongoing and costly. A suggestion was made to leave a key with the Football Club to remove any footballs kicked over but to avoid any incidents it has been decided to lock the gate, leave a sign on the netting advising if balls need retrieving to contact the Clerk, and also to send a letter to the club.

Proposed: Cllr Woods **Seconded:** Cllr Langstone **Agreed**

9. Strawberry Fields/Summers Park - New Play Area:

- a) Trees for the Play Area at Summers Park – *Woodland Trust have asked for more information about the proposed plan. It was decided both this and putting Benches at the back of the Lagoon should be taken forward to the next Council.* **Action**
- b) Joining up the Essex Way and Cotman Avenue has been approved. Mt Thurlow is looking into various issues in preparation for the beginning of the works.
 - i. Mr Thurlow is meeting with Mr Woodrow to discuss a plan for the removal of soil
 - ii. Mr Thurlow has been advised the route of the path is not on the Essex way
- c) Received from a resident; complaint about drainage at the open space area north of the new Summers Park field extension and south of the new drainage lagoon. *It was agreed this is to be carried forward to the next council and the resident be invited to attend the meeting to contribute to the discussion.* **Action**

10. Waldegrave Way

Nothing raised

11. Agreeing to events on council property:

None received

12. Matters to be raised by members for the next agenda:

Clerk advised regarding new legislation in relation to Website's – take forward to new Council.

Action

The next **Amenities Committee Meeting** is scheduled for **3 June 2019**.

Signature: (Chairman)**Date:**