

Lawford Parish Council



Minutes of the Lawford Parish Council meeting held in the Small Hall, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Monday 15th July, 2019 at 7.15pm.

Present:

Councillors Langstone (Chair), Adcock-Jones, Brown, Miles, Pretty and Woods

Also in attendance:

- 0 Members of the press
- 5 Member of the public
- 0 District councillor
- Acting clerk – Mrs. W. Saint-James

Apologies:

Cllrs C & V Guglielmi

22/1920 Minutes of the Previous Meetings:

The minutes of the Council meeting held on **17th June, 2019** were approved and signed by Cllr. Langstone.

Proposed: Cllr. Adcock-Jones, **Seconded:** Cllr. Miles **Approved**

23/1920 Actions from the previous meeting:

Report on Actions and Progress:

Clerk to post cheques	Completed
Public Voice be moved to the end of the meeting for the month of June and to reassess following the meeting.	Completed
Inform Mistley PC that LPC would be interested in joining with them for bespoke Councillor training	Completed
Take initiative to plant wild flowers on verges to Public Realm	Completed
Notify Birkett Long of Councils decision regarding the Riverview Purchase	Completed

24/1920 Declarations of Interest:

There were no declarations of interest.

25/1920 Reports from:

- a) The District Councillor – Cllr. Langstone gave the general public a general update.
- b) The County Councillor
- c) Crime report – Cllr. Langstone informed the meeting that the general public were invited to attend a meeting with police representatives, (called 'Tea with Cops'), to be held at Hearts Delight on 19th July between 10:30 and 12:00.

Reports will be published on Council's Website or a hard copy can be supplied on request to the office

26/1920 For Information:

- a) Ipads (Surface go) are only on a trial basis for some District Councillors but were never intended for roll out to Parish Councils.

27/1920 Manningtree, Mistley and Lawford Councils:

- a) Manningtree Library:
Cllr. Langstone reported that County Cllr. David Finch had announced the outcome of the public consultation on the future libraries strategy. No libraries will close. He said the strategy has changed drastically due to what the people of Essex told them. The revised Essex Future Libraries (FLS) Strategy 2019-2024 will be decided at Cabinet on 23rd July, 2019. Pages on the ECC website will be updated on 23.07.19.
- b) Meeting on 2nd September at 5.45 pm with TDC to respond to questions about reducing Councillors and amalgamating the three councils.

There was nothing further to report.

28/1920 Finance, Personnel, Policies and Regulations:

- a) Affiliations – RCCE £88.00 + VAT £105.60

Proposed: Cllr. Adcock-Jones, **Seconded:** Cllr. Pretty **Approved**

- b) Fix date for cheque signing in August – 19th August at 10:00 a.m. was proposed; Cllr. Woods and Cllr. Langstone to sign the cheques.

Proposed: Cllr. Pretty, **Seconded:** Cllr. Miles **Approved**

- c) Renewal of EON contract for Street Lights – it was agreed that Cllrs. Langstone and Adcock-Jones should sign the contract.

Proposed: Cllr. Adcock-Jones, **Seconded:** Cllr. Woods **Approved**

- d) Joining of Footpaths – it was agreed that Mr. Thurlow should continue to run with the application for the time being.

Proposed: Cllr. Miles, **Seconded:** Cllr. Pretty **Approved**

- e) Purchase of refuse bin: cost quoted by Wybone £329.99 + VAT + £30 carriage – it was agreed that Cllr. Langstone should proceed with this purchase.

Proposed: Cllr. Adcock-Jones, **Seconded:** Cllr. Miles **Approved**
Action

- f) Survey of Street Lights: Clerk was advised annual clean/inspection did not identify any lights in need of immediate replacement. The difficulty will be replacing parts for the old-style MBF-U/Sox lights, which will become increasingly scarce over the next couple of years and more expensive, therefore not economical to repair them. The new LED lamps are costed as follows: One (fitted) £349.00 , 20 +

£ 329.00, 40 + £ 299.00 (the best price for these lights). It is recommended by A&J Lighting that a street be done at a time.

It was decided that, before proceeding further, A & J Lighting should be asked to carry out a post survey.

Proposed: Cllr. Adcock-Jones, **Seconded:** Cllr. Brown **Approved Action**

- g) Cost of removing street lights on Coxs Hill - £200.00 per lamp (A&J charge) + UKPN costs to disconnect the lamps would be between £800-£1,000.

It was agreed that A & J Lighting should be asked to inspect all these lights along Coxs Hill, (N.B. these lights will not be included in the LED replacement programme mentioned in 28/1920(f) above).

Proposed: Cllr. Pretty, **Seconded:** Cllr. Miles **Approved Action**

- h) To discuss allocation of Grant funding to maintain the churchyard.

It was agreed that this grant cannot be awarded as it has recently been discovered that such expenditure is unlawful under s.6(1)(a) of the LGA 1894.

Proposed: Cllr. Adcock Jones, **Seconded:** Cllr. Woods **Approved Action**

- i) Approval of allocation of Grant funding (*see below*)

BREAKDOWN OF GRANTS BY APPLICATION 2019/20			
	Requests received July 2019	Actual 2019/20	Seconded
Acorn Village	✓	£500.00	Cllr Miles
Autumn Days	✓	£100.00	Cllr Miles
East Anglia Children's Hospice	✓	£1,000.00	Cllr Pretty
Guides	✓	£100.00	Cllr Adcock-Jones
Manningtree Bus	✓	£350.00	Cllr Miles
Manningtree Christmas Market	✓	£500.00	Cllr Adcock-Jones
Manningtree Friendly Club	✓	£150.00	Cllr Pretty
PCC Lawford - maintaining Churchyard	✓	NALC - Other legislation does not overrule s.6(1) (a) of the LGA 1894	N/A
Royal British Legion (Remembrance Day)	No Grant Funding request but historically a donation of £100 is given for council's wreath.	£100.00	N/A
Tendring History Recorders	✓	£100.00	Cllr Miles
VE Day Commemorations	✓	TBC following the working Parties first meeting	N/A
TOTAL		£2,900.00	
Budgeted Grant Allowance		£6,000.00	

- j) **Council's expenditure:**

- i. A list of expenditure for consideration and approval by Council will be provided at the meeting.

Direct Debits		£
E-on Energy	Street Lights – Unmetered Supply	Not available contract for renewal
E-on Energy	Tennis Courts	8.65
BT	Office Communications	46.51
Ogilvie Hall	Monthly Rent for the Parish Office	300.00
Items of Expenditure to be approved and cheques signed by Councillors		£
Monthly Salaries	Staff payments	1,075.13
<i>Inland Revenue</i>	<i>Paid Quarterly</i>	0.00
Landscape Services	Grass Cutting - Invoice 911 & 916	1,224.00
Dave Childs	Handyman	405.00
A&J Lighting	80 Waldegrave/61 Colch/Mill Hill	435.60
TDC	Playground Inspection	163.08
RCCE	Affiliation	105.60
Ogilvie Hall	Hall Hire and Approved £200.00 increase in Office rental (Sto to be updated)	252.50
Grants:		
Acorn Village		500.00
Autumn Days		100.00
EACH		1,000.00
Guides		100.00
Manningtree Bus		350.00
Manningtree Christmas Market		500.00
Manningtree Friendly Club		150.00
Tendring History Recorders		100.00
Monthly Spend		£6,816.07

Proposed: Cllr. Pretty, Seconded: Cllr. Woods Approved Action

- ii. In line with audit guidelines Cllr. Langstone verified that invoices and the prepared cheques agree, confirmed by initialling both cheque and invoice with green ink.
- k) Agree date for Parish Meeting 2020:
Cllr. Langstone reported that Ogilvie Hall had been booked for 14th May, 2020.

29/1920 Planning:

a) For Information only:

- i. Appeal – Gladman Developments Ltd APP/P1560/W18/3201067
The Chairman of the Lawford Tye Action Group informed the meeting that the public enquiry would be held at the Lifehouse Spa & Hotel, Frinton Road, Thorpe le Soken, CO16 0JD. Scheduled dates are: 23/07/19 – 26/07/19 and 30/07/19 - 31/07/19. He advised that if anyone wished to speak then they should attend on 23rd July at 10:00 a.m.
- ii. 19/00951/HHPNOT Proposed pitch roof rear extension. 195 Colchester Road

c) Determinations since last Planning meeting:

19/00580/FUL Approval - Full 28.06.2019	Manningtree High School	Variation to condition 2 on approval 17/01717/FUL - Alter approved drawings to amend dining extension elevation to suit ventilation strategy and levels, amendment to materials to include cladding and store extension to be standalone.	Manningtree High School Colchester Road Lawford Essex CO11 2BW
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9/00067/OUT Refusal - Outline 01.07.2019 Delegated Decision	Gladman Developments Limited	Outline planning application for the erection of up to 110 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Grange Road. All matters reserved except for means of access.	Land at Grange Road Lawford Essex CO11 2ND
19/00820/TPO Approval - Full 05.07.2019 Delegated Decision		1 No. Holly - remove dead stem, 1 No. Ash - remove	5 Lawford Place Lawford CO11 2PT

30/1920 Website working Party:

Cllr. Langstone reported that their current website, Infonet, would be closing down next March. Following a discussion it was decided that this issue be taken back to the Public Realm Committee, following which a meeting would be held to form a Website Committee.

Proposed: Cllr. Adcock-Jones, **Seconded:** Cllr. Woods **Approved Action**

31/1920 Public Realm:

a) Installation of Bird Boxes

A local resident, who is an employee of the RSPB, gave a short talk regarding the importance of increasing the swift population in this area, (Lawford, Manningtree and Mistley). She particularly sought public support from the council and also perhaps to assist residents who wanted a nest box but were unable to put it up themselves.

It was agreed, i). that Cllr. Pretty would ask the Ogilvie Hall Management Committee for permission to have a nest box at Ogilvie Hall, and ii). that Lawford Parish Council would publicly show support for this project.

Proposed: Cllr. Langstone, **Seconded:** Cllr. Adcock-Jones **Approved Action**

b) Wild Flower areas

Cllr. Woods reported that bespoke packages of seeds are available for planting in particular areas. The local residents who started this initiative have arranged a meeting for 25th July at 7:00 p.m. at Central Maltings and councillors were encouraged to attend. Following a discussion regarding ownership of land and verges it was agreed that TDC should be approached to ascertain which sites are owned by Lawford PC. It would then be decided at the September meeting which areas would be suitable for planting.

Proposed: Cllr. Woods, **Seconded:** Cllr. Pretty **Approved Action**

c) VAS

It was agreed that the council should not dispose of this asset and therefore it was decided to ask Essex County Council for permission to site the VAS permanently in Long Road. This road was chosen because of the speed at which cars travel towards the school.

Proposed: Cllr. Miles, **Seconded:** Cllr. Pretty **Approved Action**

- d) Maintenance of Grass verges and recreation grounds. Additional areas will be added ref. Summers Park.
To be discussed at the September meeting.
- e) Discussion ref. maintenance of verges/recreation grounds being handed over by Rose Builders, and the existing verges.
To be discussed at the September meeting.

32/1920 Public Voice:

- a) A member of the public had made a list of lots of little jobs that the previous handyman used to do. This had already been sent to the council and she wanted a progress report. Cllr. Langstone assured her that all the items on her list had been inspected by the current handyman and it was found that none of them were Lawford PC's responsibility. However, they had been passed on to Tendring District Council who had assured them that they would be dealt with.
- b) A member of the public brought to the council's attention the scruffy condition of the willow trees at the industrial estate/Station Road.
- c) In the same area overgrown vegetation by the railway bridge needs to be cut back and Cllr. Langstone would ask the handyman to cut back the vegetation that presented a hazard and then ask Network Rail to deal with the rest. **Action**
- d) A member of the public brought to the council's attention the very uneven footpath stretching from Ogilvie Hall to Hungerdown Lane. Cllr. Langstone confirmed that this has been reported.
- e) A member of the public reported that the recent car rally had used Hungerdown Lane as a short cut en route and continual traffic had raced along the Lane which he considered dangerous as this road is narrow and can only accommodate single file traffic. He concluded that the route for the rally must have been altered this year. Cllr. Langstone agreed to invite the organiser to the September meeting with a view to requesting that Hungerdown Lane be closed on the rally day in future. **Action**
- f) Decision to keep Public Voice at the end of the meeting or to return to the start of the meeting. It was decided that Public Voice should remain at the end of the meeting.

Proposed: Cllr. Adcock-Jones, **Seconded:** Cllr. Langstone **Approved**

33/1920 Other Meetings Attended by Councillors

There were none.

The next meeting of Full Council will be held on 16th September, 2019.

There being no further business the meeting closed at 8:50 p.m.

Signature (Chairman):**Date:**