

Lawford Parish Council



Minutes of the Public realm Committee Meeting held at Ogilvie Hall, Wignall Street, Lawford, CO11 2JG at 6.30pm on Monday 3 June 2019.

1. Present:

Councillors Woods (Chair), Adcock-Jones, Langstone, Brown (arrived 6.35) and Mr Thurlow (Co-opted) (arrived 6.40)
Clerk: Mrs Peachey

Apologies:

Cllr Pretty (Cllr Langstone substituted)

2. Election of Chairman:

Cllr Woods was **proposed** by Cllr Langstone, **seconded**: Cllr Adcock-Jones **Agreed**

3. Election of Vice Chairman:

Cllr Adcock-Jones was **proposed** by Cllr Langstone, **seconded**: Cllr Woods **Agreed**

4. Minutes:

Minutes of the **Highways and the Amenities** meetings held on **1 April 2019** were approved.

Amenities Proposed: Cllr Woods **Seconded:** Cllr Langstone **Agreed**

Highways Proposed: Cllr Woods **Seconded:** Cllr Langstone **Agreed**

5. Action Points from the meeting held on 1 April 2019:

Riverview Purchase; the committee recommended council goes ahead with the contract as presented by TDC but wish it to be agreed by Full Council	Completed
<i>Clerk was asked to find out where Essex Highways are obtaining information about the proposals to carry out alterations to the School Lane recreation area/Tennis Courts</i>	Completed
<i>Both Planting Trees and putting Benches at the back of the Lagoon on Summers Park should be taken forward to the next Council.</i>	Completed
Complaint about drainage at the open space north of Summers Park; to be carried forward to the next council and the resident be invited to attend the meeting and contribute to the discussion.	Completed
Devolution – Clerk to take forward council's queries	Ongoing
LTEN182002 – School Lane LTEN173001: Pedestrian Crossing <i>Cllr Baker requested Cllr Guglielmi take this up.</i> LTEN182009 A137 Laybye <i>Cllr Guglielmi to follow up</i>	Unknown

6. Declarations of interest:

Cllr Woods – paid member of the Frankenberg Society

7. Frankenberg Partnership Association:

50th anniversary of the Partnership with a prospective visit by Manningtree end of 2020 and members from Frankenberg coming to this area in May 2021. It was suggested this becomes a civic event. It would be fitting to upgrade the Partnership to a 'Twinning' with a form of Civic service and Choral

singing. It was proposed Lawford seek support from Manningtree and Mistley to enable the Partnership to be upgraded to a 'Twin'.

Proposed: Cllr Adcock-Jones **Seconded** Cllr Brown **Agreed**
Clerk was requested to write to Manningtree and Mistley **Action**

8. VE Day 75:

75th Anniversary of VE day 8th-10th May 2020.

Clerk was requested to write to Manningtree and Mistley Councils to gauge interest in being involved with an event. **Action**

9. Chairman's Report & Suggestions:

Previously circulated for your consideration - Cllr Langstone

10. Contract to empty Council's bins;

Awaiting investigation results by TDC. In light of the time TDC are taking and the increased population/estates in Lawford suggestion council review bin placement and take this to TDC requesting contract to empty. Possibility of tasking Council's handyman with emptying those on/near playing fields? Following a survey by Cllr Langstone Council currently has 28 bins (dog and refuse) Contract agreed to in March 2015 provides for 17 refuse and 9 dog bins being emptied by TDC at no cost. Clerk was requested to ask TDC to come out and survey the bins with a member of council.

Action

11. Annual Play Inspections:

- a) Results circulated all were satisfactory.
- b) Cllr Langstone had carried out a survey of councils play areas and highlighted the below issues:
 - i. Concrete/brick structure (Anglian Water?) in Waldegrave Way has a metal rod on the top and could be a trip hazard. *Clerk requested to obtain a quote from Council's Handyman to make safe with fencing or similar together with a sign advising not to be climbed on and council take no responsibility for injuries caused if doing so.* **Action**
 - ii. Suggestion Council look to replace equipment removed from the School Lane play area. **Action**
 - iii. The play equipment for older children at School Lane is old and out of date and suggested council could look at a plan for replacing. Place on agenda following feasibility study for 3G pitch. **Action**

12. Riverview:

- a) Purchase is ongoing – Birkett Long advised council have approved the terms.

13. School Lane:

- a) Replacing/renovating Tennis Courts – 3G pitch. Talks/plans are ongoing and Mr Thurlow will update council with progression.
- b) **Decision for new council;** whether to remove netting around Tennis Courts and either leave as a hard surface or return to grass. Mr Thurlow advised he has received a quote for £15,000.00 to return the courts to grass and is awaiting a further quote. It was suggested this could be incorporated in the plan for a 3G pitch.

14. Strawberry Fields/Summers Park - New Play Area:

- a) Trees to shade the Play Area at Summers Park – b/fwd from previous Council. Trees supplied by the Woodland Trust are 20-60cm saplings and will reach head height (depending on how they are looked after) in 8yrs or so. They do not provide mature trees. Following discussion, it was agreed the Clerk should apply for the trees that will be dispatched in November. **Action**

- b) Update regarding work start date to join up paths at Riverview/Summers Park – Mr Thurlow has/is applying for Grant funding to CIF, Essex Community Foundation and the replacement for the ‘Big Society’.
- c) Complaint about drainage at the open space area north of the new Summers Park field extension and south of the new drainage lagoon was received from a resident who was present at the meeting. Following discussion the resident was satisfied council was addressing the issue.

15. Waldegrave Way

No issues

16. Green Claims:

Council were made aware of the ‘Highways Highlights’ article.

17. Agreeing to events on council property:

None received at the time of publishing agenda but the office has since received a request for the use of School Lane for the annual 5 a side tournament on 7 July 2019. Committee agreed this event should take place and the request should go to Full Council for formal approval.

Action

18. Website:

Going forward the new legislation regarding Websites will be factored in.

19. Footway Repairs:

- a) The scheme covers Essex and only 5 can be approved. None that LPC considered fulfilled the guidelines
- b) Clerk was requested to ask councils Handyman to investigate the growth of the grass/bank on the right-hand side of Cox’s Hill – looking down the hill.

Action

20. Devolution of certain works to Parish Councils;

Clerk read the criteria received from ‘ECC. It was agreed LPC had insufficient resource and information regarding costings/payment to make an informed decision.

21. HGV, Lorry Ban and Weight limits - School Lane:

LTEN182002 – challenge to the response from Highways. Cllr Langstone awaits a response. It was suggested council investigate purchasing signs advising no HGV’s or similar at an approximate cost of £400.00

22. Wignall Street/Lawford Green– crossing points:

To be carried forward pending the completion of houses on Lawford Green. As this is likely to be some time Clerk was asked to remove from coming agendas.

Action

23. Long road:

LTEN173001: Cllr Baker advised at the meeting of 3 December 2018 this may take 2years or more for resolution. Funding had not been allocated. The request was tendered in 2017 – *meeting was advised this is on the 2019/20 spend for approved schemes.*

24. Layby A137:

LTEN182009 (Layby at Foxash) response received but unsatisfactory. Passed to Cllr C Guglielmi to follow up ref potential cost to make into a ‘proper’ layby – *update not available*

25. Colchester road:

- a) Parents driving on pavements outside school when cars are parked in the road – *from Annual Parish Meeting Clerk was requested to report both to the Tendring Considerate Parking department and to the Police.*
- b) Pedestrian safety and junction protection – submission of TRO 6/11/18 ref: T19374687 – *painting of yellow lines is ongoing*
- c) 238 Colchester Road – request to remove plants and re-turf. Council has a quote of £250.00 to replace plants with Turf. Council agreed to remove and re-turf but if problems resurface regarding those waiting for a bus sitting on the wall, council will not again address the issue. The quote informs council that the turf will need to be watered generously on a regular basis if laid at this time and would be better to carry out the work in the Autumn. *Council asked the Clerk to write to the resident advising of the options and if he took up the option to replace with turf immediately and it died due to lack of watering/care council will charge for the time to carry out the work.*

Action

26. Lawford Dale:

Highway refs: 258709 (repainting white lines) unsatisfactory response from Highways. Requested to ask Cllr C Guglielmi to take this up – *the meeting was informed that no further action will be taken as the roads vary on Lawford Dale and when built some did not have white lines.*

27. Existing Highways Schemes:

Volunteer to take responsibility for obtaining information and updating council on progress. *Cllr Langstone volunteered to take obtain this information.*

28. Public Transport and associated issues:

Cllr Langstone volunteered to obtain this information.

29. Parking Issues:

- a) **Queensway parking problems;** *Scheme is going in shortly and will emulate that on Lawford Dale.*

30. VAS:

Health and Safety hazard and not fit for purpose. Clerk was asked to explore selling it. **Action**

31. Manningtree Railway Bridge:

There is no update and Clerk was asked to remove from the Agenda. **Action**

32. Allocating Areas of Lawford for Councillors to oversee:

It was agreed it would be difficult to allocate areas and instead agreed that councillors would be vigilant and report anything untoward they spotted.

33. Matters to be raised by members for the next agenda:

Nothing raised

The meeting finished at 8.24pm

The next **Public Realm Committee Meeting** is scheduled for **2 September 2019.**

Signature: (Chairman)Date: