

Lawford Parish Council



Minutes of the Public Realm Committee Meeting held in the Small Hall at Ogilvie Hall, Wignall Street, Lawford, CO11 2JG at **8pm on Monday 3 February 2020.**

1. Present:

Councillors Woods (Chair), Adcock-Jones, Thurlow and Barrett
 Clerk: Mrs Peachey
 1 Member of the Public

Apologies:

Cllr Pretty

2. Minutes of the meeting held on 4 November 2019 were previously signed at Full council meeting of 20 January 2020

3. Action Points from the meetings held on 4 November 2019:

Lawford green - siting of bins. Clerk to query with Rose Builders	Completed
Clerk asked to establish the species of sapling being sent.	Completed
Put to Full council - support for Local History Group to replace the cap on the Lawford Milestone whilst replacing the one at Mistley with a recommendation to approve a declaration of support to achieve this.	Completed
Ogilvie Hall has agreed a Defibrillator can be sited on an outside wall at the entrance to the main hall - to Full Council to discuss costs and decision.	Completed
Clerk to couple vandalism in Lawford with Operation Quasar	Completed
Council to look at options to replace equipment removed from the School Lane play area (B/fwd from the June meeting)	Ongoing
Establishing ownership of verges with Trevor Mills TDC ref Wild Flower Verges	Ongoing
Cllrs Barrett and Council's Handyman to visit the gras bank at the top of Cox's Hill to establish if this is a Public Safety hazard	Unknown
Council to request a Bus Stop sign at the bottom of Wignall Street – <i>Cllr C Guglielmi dealing</i>	Unknown
LTEN182009 (Layby at Foxash) response received but unsatisfactory. Passed to Cllr C Guglielmi to follow up ref potential cost to make into a 'proper' layby – <i>update requested from Cllr C Guglielmi</i>	Unknown
<i>Cllr C Guglielmi was requested to provide updates ref LPC Highways Schemes following Cllr Langstone's resignation.</i>	Ongoing
Update ref VAS meeting requested <i>from Cllr C Guglielmi</i>	Ongoing

4. Declarations of interest:

None

5. Memorial for Mr Brian Rolfe M.B.E:

Cllr Thurlow will investigate the style of bench and contact Mr Rolfe's wife to discuss the wording for the bench. It is felt the event to commemorate Brian Rolfe should be held nearer to Summer as an element of it will be held outdoors.

6. Frankenberg Partnership Association:

50th anniversary and a prospective visit to the area in May 2021 *Cllr Barrett is Lawford's representative*
The Cross parish working group will be meeting on the 11th March 2020 at 7:30 p.m. and Cllr Barrett will report back to council.

7. **VE Day 75** Council voiced concerns that Manningtree and Mistley are going ahead with celebrations given the problems encountered when trying to arranging an initial meeting, which led to LPC's decision not to proceed with a celebration. (Extract from Public Realm meeting of September 2nd 2019; *Item 9 VE Day 75: 75th Anniversary of VE day 8th-10th May 2020. Unable to get the three parishes together for an initial meeting to discuss. Committee believe there is now insufficient time to arrange an event. Remove from Agenda.*) However, Manningtree have approached LPC to join in the celebrations. Cllr Woods agreed to attend a meeting on 4 February 2020 at 7.30pm in the Crown.

8. Riverview

- a) Following the receipt of various documents from Council's Solicitor relating to the purchase of Riverview, Cllr Adcock-Jones summarised their content, the conditions of which varied considerably from the initial document(s). Following a lengthy discussion, it was agreed unanimously that the committee recommended Lawford Parish Council withdraw from the Purchase, recognising council would have to settle its solicitor's invoice.

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Woods **Agreed unanimously**
Action - to Full Council

9. Refuse Bins:

- a) Cllr Thurlow advised two bins had been changed behind Highfields School and TDC had been advised. Cllr Thurlow has arranged to be advised which of the dog bins on certain footpaths are not used and will make the necessary alterations to the siting of those bins once advised.
- b) Request for a refuse bin at the Bus Stop outside 168 Colchester Road. *Clerk was informed that Children waiting for the bus are both going up a resident's drive to deposit rubbish in their garden, and throwing cans and rubbish into the resident's garden from the bus stop.* Resident's neighbour has contacted school with minimal resolution. **Cllr Thurlow will check, as he believes there is a bin sited on the wall outside the school** **Action**

10. School Lane

- a) Cllr Thurlow updated council ref 3G pitch/Tennis Courts advising there is to be a launch event for the Football Club on 11/02/20 at 8pm. The cost of the project is estimated to be £500,000.00. The outcome for the Tennis Courts is linked to whether the 3G project is viable. However, it was highlighted that the courts are in an extremely bad state of repair and it was felt in need of a more immediate solution. A quote of £15,000.00 was obtained some months ago to return the courts to grass and it was felt this should be pursued and taken to Full Council.

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Thurlow **Agreed**

Note: When feasibility study has been carried out above - council will look at a plan for replacing Old, out of date older children's equipment at School Lane.

11. Riverview:

For information: Swing damaged by fire (vandalism) replaced at a cost of £152 + VAT less than excess so claim not made. Reported via Operation Quasar

12. Defibrillator:

Manningtree Responders can obtain, through the Ambulance Service, at a competitive price a preferred model which is a Cardiac Science G5 (*information circulated*). **It was agreed** to get the First Responders to acquire the preferred model of defibrillator through the Ambulance Service.

Proposed: Cllr Woods **Seconded:** Cllr Adcock-Jones **Agreed**

Action

Note: Manningtree First Responders will provide **Defibrillator training to councillors and will extend to their immediate family** on Monday 9 March 2020 at 6.30pm in the Small Hall at Ogilvie Hall.

13. Climate Change: (see circulated letter) To administration with a view to drawing up a policy. **Action**

14. Projects

- a) Committee discussed councils proposed projects, their order of urgency/necessity and costing in relation to council reserves.
 - i. Replacing identified damaged Street Lamps – awaiting report, costing unknown
 - ii. Removal of Tennis Courts (in the region of £15,000.00)
 - iii. Achieving Quality Council Status

Clerk to update Councils Action Plan - **Action**

- b) Summers Park resurfacing of footpaths – no grant funding was approved and following discussion it was agreed this project would not go ahead.

15. Website

- a) *Due to go live shortly – unforeseen circumstances have led to a delay*

- b & c) Following discussion, it was agreed council wish to include an article with photographs giving a brief history of Lawford. Cllr Thurlow will put together a short article and add photographs.

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Woods **Agreed**

Action

16. Structural Testing of Street Lights

Due for completion 3 February – report expected shortly after.

17. Highways Matters:

- a) Following discuss about a **Zebra Crossing at the Lawford Junior School** in Long Road it was agreed to put this on hold until all building works in the area is completed and the new school entrance and car park are built/in place. *Clerk was requested to remove from the Agenda.* **Action**

As many items on Public Realm request an update from Cllr C Guglielmi the Committee suggested Cllr C Guglielmi be asked to provide an update regarding the various Highway issues referred to him at Full Council. **Action**

- b) **Bus Stop update** – update ref installation of a Bus Stop sign at the bottom of Wignall Street (*referred to Cllr C Guglielmi*)

- c) Request for a **High Impact Barrier on the corner of Wignall Street** (*email circulated*) Cllr Thurlow suggested a barrier be placed on the road island which would enable the property entrance to remain in situ. It was suggested the Clerk forward this request to *Cllr C Guglielmi*.

Proposed: Cllr Adcock-Jones **Seconded:** Cllr Barrett **Agreed**

Action

- d) **VAS** - Update requested from *Cllr C Guglielmi* reference a meeting held in October to discuss reduction of speed on Cox Hill, prior to a decision being made as to a permanent site for the VAS.

- e) **Parking in Station Road** – Cllr Thurlow and the Clerk met with representatives of TDC and TDC Councillor Coley. Following the meeting Cllr Thurlow and TDC's representatives visited the various problem areas/sites and TDC will produce a report.

- f) **Resident complaint** - *road markings at the bottom of Coxs Hill at the roundabout are worn away and not as visible as they should be.* The resident would like the road markings repainted. *Committee agreed this should be referred to Cllr C Guglielmi.*

- g) **Pot Holes – email** received from a resident complaining about the potholes at/near the railway (*circulated*) *Committee agreed this should be referred to Cllr C Guglielmi.*

The next **Public Realm Meeting** is scheduled for **6 April 2020**

Signature: (Chairman)Date: